



ORE policy for laboratory rotations

Each program should clearly describe the requirements and expectations for laboratory rotations in their Handbook, including number (typically 3 are required, but a few programs require a minimum of only 2) and duration. ORE requires that rotations be with different faculty (i.e. not repeated).

Programs should provide information to incoming students with respect to which faculty have indicated they are accepting rotation students, and disclose if funding to support them for the duration of their PhD is in place or is pending (e.g. contingent on a successful grant application). Programs should explicitly state that students must secure a place in a thesis laboratory, typically by July 1 of the 2nd year in the program, to remain enrolled in their PhD program.

Should a program decide to allow a student to join a lab early (i.e., before the expected number of rotations has been completed), the PI, student and program will sign and submit the ORE Predoc Financial Support Agreement Form assuming financial responsibility for that student's tuition, stipend and fees. Please note that ORE support for a first-year student is discontinued upon joining a mentor's research program, regardless of the number of rotations completed. Submission of the form informs ORE of transfer of the financial responsibility of the student from ORE to the PI/PI's department.

ORE policy for students requiring a 4th or extra rotation

The majority of 1st year students match with a mentor after completing the standard three rotations in most programs, with a few programs requiring a minimum of two rotations). However, there are a few instances in which a student has not matched and/or requires an additional rotation to make the important selection of PhD mentor. Here, we outline the process for a PhD program to work with ORE and develop a plan for support of a 4th rotation.

ORE will support a student during their 4th rotation for 6 weeks starting on July 1st. Financial support will include stipend and 1 course credit during the summer semester. Program Directors will complete the 4th Rotation Request Form in late May/early June to notify the ORE Associate Dean of Research Education and the ORE Business Services Program Director of their request for a student to complete a 4th rotation. The form can be accessed at:

<https://app.smartsheet.com/b/form/d383f13b3b824bf6974800207bf927bd>

The expectation is that the student will select a mentor and transfer to a department upon the completion of the 4th rotation to ensure they have financial support to pay for their fall tuition, stipend and fees. ORE will not pay for a student's fall tuition and fees. ORE will not support a 5th rotation for a student.