What should I do if…

A student experiences a needle stick or bodily fluid exposure while in my clinic?
See needle stick information below.

A student has an injury while on rotation in my clinic?
- Assess urgency of treatment and if emergent, seek emergency care and closest ER.
- If non-emergent, student to seek out treatment at a CU Designated Medical Provider location (students can find this information on the CHA/PA Clinical website) or on the link: https://www.cu.edu/risk/dmp
  - Please do not see the student as a patient.
  - Remind the student to contact the clinical team to report this injury.

I have concerns about a student’s performance or professionalism while on rotation?
Contact the CHA/PA Clinical team immediately at Clinical-Team@ucdenver.edu, or Roberta Knott at Roberta.Knott@cuanschutz.edu or 303-724-7288 (or cell 720-272-5557).

I can’t remember my log-in for the evaluation system (Typhon) to complete the student’s evaluation?
Contact the Clinical Services Coordinator, Miguel Perez Portillo at 303-724-1336 or miguel.perezportillo@cuanschutz.edu.

The student didn’t contact me prior to the start of the rotation & I need to notify them of a change in time, location, preceptor, etc.?
Contact the CHA/PA Clinical team immediately at Clinical-Team@ucdenver.edu or Miguel Perez Portillo at 303-724-1336.

I have questions about the objectives for the rotation?
Please refer to Preceptor Orientation Handbook for specific objectives by level of education and rotation type or contact Roberta.Knott@cuanschutz.edu.
University of Colorado Employee Needlestick or Body Fluid Exposure Incident Reporting Process

1) Visit University Risk Management Workers Compensation website: www.cu.edu/risk/services/workers-compensation

2) Choose “Incident Procedure”

3) Choose “Needlestick or Body Fluid Exposure Report Form.”

4) Fill out the Exposure Report Form as completely as possible to assist with proper claimant identification and billing. The form **MUST** include:
   - Name
   - Address
   - Contact Phone Number(s)
   - Email Address
   - Source Patient Name and MRN (if known)

5) Employee treatment/post-exposure lab work can be completed at any DMP location. Select a location that is most convenient for you.
   - Designated Medical Providers Locations: https://www.cu.edu/risk/dmp

6) Once your Exposure Report Form is received by the URM Claims office, a member of the team will contact you with the next steps; respond as soon as possible.

7) For any additional information or questions, please contact University Risk Management at 303-860-5682 or email URM@cu.edu