



## ***Welcome to MedHub – Resident Instructions***

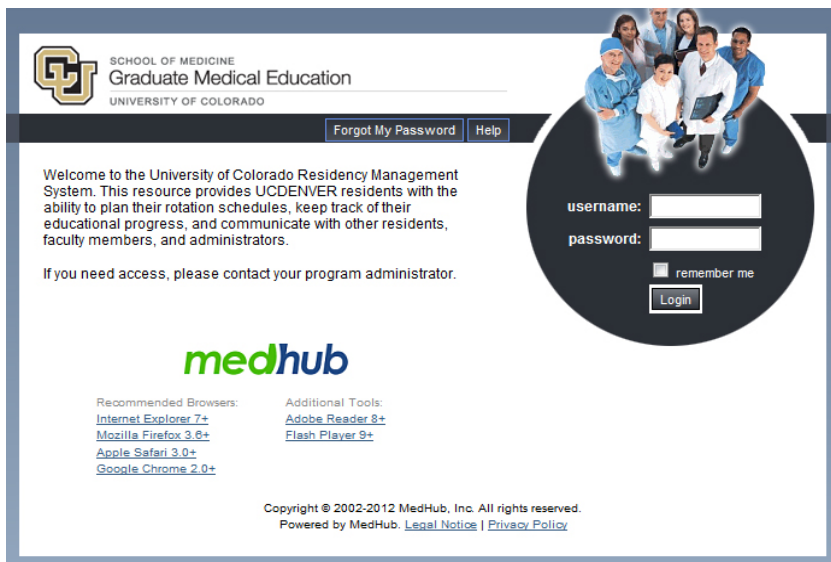
### **What is MedHub?**

MedHub is a web-based Residency Management System designed to track and document a variety of program and resident activities for scheduling, curricula delivery and evaluations, which are required for program and institutional accreditation. Please note that all e-mail notices regarding MedHub will come from [donotreply@medhub.com](mailto:donotreply@medhub.com).

### **How Can I Access MedHub?**

MedHub is accessible worldwide with any standard Internet connection by navigating to: <http://ucdenver.medhub.com>. Please save this link as one of your favorites on your computer or phone. You can also access MedHub from the Office of Graduate Medical Education website: <http://medschool.ucdenver.edu/gme> under **Information** on the left.

Your username is identical to your UC Denver network Username. Your initial password will be sent to your institution based e-mail on July 1, 2012. The link provided in the e-mail will direct you to the MedHub homepage, where you will be prompted to change your password.



**The MedHub Login Page:**  
<http://ucdenver.medhub.com>

**Username:** Your username is identical to your UC Denver network username

**Password:** Your initial password will be sent to your institution-based e-mail account

**Retrieve Your MedHub Password:**  
Click 'Forgot My Password' to launch the Password Utility. Enter your MedHub username in the box provided and click 'Send Password' to have it sent to your institution-based e-mail account. This may take up to 10 minutes and will come from [donotreply@medhub.com](mailto:donotreply@medhub.com).

### **Your MedHub Homepage Contains a Variety of Information:**

**Alerts**—contains critical information such as notifying you of incomplete duty hours, incomplete evaluations, or upcoming expiration dates.

**MyProfile**—change your MedHub password, view your demographic data and files shared by your program.

**Resources/Documents**—view program specific information

**Announcements**—from either your program or the Office of Graduate Medical Education

**Curriculum/Objectives**—view rotation specific curriculum objectives or view all by clicking on 'All Curriculum Objectives'



### **What Resident Activity is Managed by MedHub?**

Master Rotation Schedules	Resident/Faculty Demographics	Duty Hours
Shift/Call Schedules	Evaluations (All Types)	Resident Learning Portfolios
Continuity Clinic Activity	Conferences	Program & Institutional Announcements
Vacations & Education Leave	Procedures/Case Logs	

### **What Can You Perform in MedHub (What's in it for You)?**

- Ability to track your residency educational experience in real time-anywhere with internet access
- Review your master rotation schedule
- Log Procedures and review summaries
- Evaluate others and review your evaluations
- Review your conference schedule and any attachments
- Review your program and rotational Goals & Objectives
- Create a portable Curriculum Vitae through the entries in your MyPortfolio
- Review your demographic records and files shared by your program

### **Who Can I Contact With Questions?**

Please contact your Program Coordinator first with any questions regarding MedHub. You can use the Help menu, located on the black toolbar, to send a message to your Program Coordinator or MedHub technical support.

**GME Contact:** Ashley Walter, GME Software Application Manager/Trainer, [Ashley.Walter@ucdenver.edu](mailto:Ashley.Walter@ucdenver.edu), 303-724-6030.