



### MedHub: How to Complete an Evaluation

Residents and Faculty will receive an e-mail notification from [donotreply@medhub.com](mailto:donotreply@medhub.com) when an evaluation is available for completion.

1. Login to <http://ucdenver.medhub.com>
2. From MedHub home screen, select “Incomplete Evaluations” under “Urgent Tasks”

Friday, July 20, 2012

SCHOOL OF MEDICINE  
Graduate Medical Education  
UNIVERSITY OF COLORADO

**Test**

Welcome, **Test Faculty**

**Urgent Tasks**  
Incomplete Evaluations (4)

Personal Calendar  
Friday, July 20  
12:00pm - 1:00pm

Faculty Access  
GMEC Resources

Program Director Access  
Curriculum Objectives/Goals  
Announcements  
Resources/Documents

Resident Duty Hours - Last Week  
Submitted (0.0%)  
Not Submitted (100%)  
[ VIEW DETAILS ]

Reuters - Health News

3. Select an evaluation from your list of Evaluation Requests

Friday, July 20, 2012

SCHOOL OF MEDICINE  
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**Test**

You are here: [myHome](#) » Evaluations

**Evaluations**

**Evaluation Requests**

Evaluation:	Issued:	Status:
<a href="#">Dr. Resident, Test - Fellows Performance Evaluation</a>	07/11/2012	Incomplete

Note: if delivered an evaluation in error, remove it by clicking the link (above) and then clicking the "Insufficient contact to evaluate" link at the top of the form.

4. Complete each question on the evaluation including comments where required
5. At the bottom of the evaluation click “Submit”