#### First Trimester June - October

## **Program Reminders for the first Trimester**

- <u>Ambulatory Observation</u> complete 1 by end of academic year during RAC. Add this to your calendar now to note when you will be on this rotation.
- Upload <u>24-25 Journal Club</u> (once presented)
- Fellowships begin reviewing applications by July 21
- Influenza Vaccine due end of October
- Any MedHub Learning Portfolio Entries

#### Items due at the end of this trimester: October 27

- Complete Outstanding MedHub Evaluations completed by the third Friday of clinic block
- Check MedHub for any missing evaluations
- Complete Outstanding NEJM Quizzes
- Submit R3 Scholarly Activity Plan AY 24-25 by end of trimester
- Upload 24-25 R2-R3 Final (Large) Scholarship Product
- Scholarly Activity Overview

## **Program items**

<u>IMRP Website – Heartbeat: Who to contact, where to report, curriculum, policies, etc.</u>

<u>IMRP Missed Deadline Policy</u> – Formal policy on consequences for failure to meet program requirements (i.e. unexcused WES absences, missing deadlines for module completion, TB testing, etc.) You are responsible for understanding this policy.

#### Second Trimester October - March

## **Program Reminders for the Second Trimester**

- ABIM Board registration opens Dec 1<sup>st</sup>
- Fellowship Match Day 12/4/2024
- Apply for full license Jan 15th. For Colorado, wait until March 15th
- <u>Ambulatory Observation</u> complete 1 by end of academic year during RAC Add this to your calendar now to note when you will be on this rotation/
- Upload <u>24-25 Journal Club</u> (once presented)
- Any MedHub Learning Portfolio Entries

## **Items to Complete During Clinic Block**

**Continuity Clinic Observation** 

Complete Outstanding MedHub Evaluations - completed by the third Friday of clinic block

A Block Due Dates	B Block Due Dates
Block 1: Nov 24	Block 2: Dec 22
Block 3: Feb 2	Block 4: March 2

#### Items due at the end of this trimester: March 2

- Submit Scholarship Plan
- Meet with R1 near-peer scholarship mentee
- Check MedHub for any missing evaluations
- Complete Outstanding NEJM Quizzes

#### **Program items**

IMRP Website - Heartbeat: Who to contact, where to report, curriculum, policies, etc.

<u>IMRP Missed Deadline Policy</u> – Formal policy on consequences for failure to meet program requirements (i.e. unexcused WES absences, missing deadlines for module completion, TB testing, etc.) You are responsible for understanding this policy.

#### Third Trimester March - June

## **Program Reminders for the Third Trimester**

- Apply for DEA credentialing after you receive your full license: check to see if future employer will pay for this
- ABIM Board registration deadline April 15<sup>th</sup>
- Ambulatory Observation complete 1 by end of academic year during RAC
- <u>Journal Club Presentation</u> Reminder to upload once you've presented
- Any MedHub Learning Portfolio Entries

#### Items due at the end of this trimester: June 15

- Meet with R1 near-peer scholarship mentee
- Submit summary of research, citations, mentors
- 24-25 Summary of Research for ACGME
- Upload Patient Surveys Due last ambulatory block
- Upload QI/Panel Management Summary: UCH VA DH
- Complete Outstanding MedHub Evaluations completed by the third Friday of clinic block
- Check MedHub for any missing evaluations
- Complete Outstanding NEJM Quizzes

## **Program items**

<u>IMRP Website – Heartbeat: Who to contact, where to report, curriculum, policies, etc.</u>

<u>IMRP Missed Deadline Policy</u> – Formal policy on consequences for failure to meet program requirements (i.e. unexcused WES absences, missing deadlines for module completion, TB testing, etc.) You are responsible for understanding this policy.

## **MedHub Learning Portfolio**

Items that should go into your portfolio and what type of entry to enter them as:

To Upload:	Type of Entry:
Conference invites and presentations	General Entry

How to name portfolio entries:

Last Name, First Name - AY, type of entry Example: Doe, John 23-24 ATS Invite

#### How to Self-Initiate an Evaluation – Observation Forms

For Residents:

- 1. Log into MedHub
- 2. Click on the Evaluation Tab
- 3. Scroll to the bottom of the page where you will see this box:

Request Performance Evaluation

## 4. Observation form types: How to choose

• Ambulatory Observation: Can be done during RAC, any elective, any ambulatory rotation

• Clinic Observation: Can only be done at clinic during clinic block

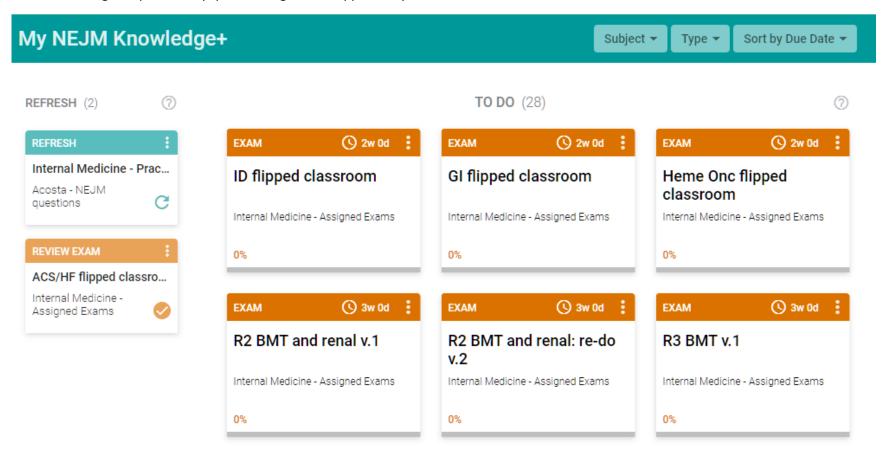
• Inpatient Observation: Ideally done on VA Wards, VA Swing, UCH Wards, UCH Swing, can be done on any

In-patient rotation

- 5. Select Faculty member from drop down list
- 6. Complete Evaluation

## **New England Journal of Medicine (NEJM)**

You will be assigned quizzes. Any quizzes assigned will appear on your dashboard like this.



To sign into Knowledge+ for completion of modules and quizzes, click anywhere here

You will also use NEJM 360 for Rotation Prep, for that link, click anywhere here