#### First Trimester June - October

### **Program Reminders for the first Trimester**

- Register for USMLE Step 3 or Comlex 3 (complete by December 2023)
- <u>Inpatient Observation</u> complete 1 by end of academic year during night shift (either during VA wards/Swing or University wards/Swing). Add this to your calendar now to note when you will be on one of these rotations
- <u>Ambulatory Observation</u> complete 1 by end of academic year during RAC. Add this to your calendar now to note when you will be on this rotation.
- Upload 24-25 Journal Club (once presented)
- In-training exam Aug/Sept (You will be assigned a date)
- Influenza Vaccine due end of October
- Any MedHub Learning Portfolio Entries

#### Items due at the end of this trimester: October 27

- Complete Outstanding MedHub Evaluations
- Check MedHub for any missing evaluations
- Complete Outstanding NEJM Quizzes

### **Program items**

<u>IMRP Website – Heartbeat: Who to contact, where to report, curriculum, policies, etc.</u>

<u>IMRP Missed Deadline Policy</u> – Formal policy on consequences for failure to meet program requirements (i.e. unexcused WES absences, missing deadlines for module completion, TB testing, etc.) You are responsible for understanding this policy.

### Second Trimester October - March

### **Program Reminders for the Second Trimester**

- USMLE Step 2 completion deadline
- <u>Inpatient Observation</u> complete 1 by end of academic year during night shift (either during VA wards/Swing or University wards/Swing)
- <u>Ambulatory Observation</u> complete 1 by end of academic year during RAC
- Any MedHub Learning Portfolio Entries

#### Items due at the end of this trimester: March 2

- Complete Outstanding MedHub Evaluations
- Check MedHub for any missing evaluations
- Complete Outstanding NEJM Quizzes

### **Program items**

IMRP Website – Heartbeat: Who to contact, where to report, curriculum, policies, etc.

<u>IMRP Missed Deadline Policy</u> – Formal policy on consequences for failure to meet program requirements (i.e. unexcused WES absences, missing deadlines for module completion, TB testing, etc.) You are responsible for understanding this policy.

### Third Trimester March - June

## **Program Reminders for the Third Trimester**

- <u>Inpatient Observation</u> complete 1 by end of academic year during night shift (either during VA wards/Swing or University wards/Swing)
- Ambulatory Observation complete 1 by end of academic year during RAC
- Any MedHub Learning Portfolio Entries
- NEJM Rotation Prep

#### Items due at the end of this trimester: June 15

- Complete Outstanding MedHub Evaluations
- Check MedHub for any missing evaluations

### **Program items**

IMRP Website – Heartbeat: Who to contact, where to report, curriculum, policies, etc.

<u>IMRP Missed Deadline Policy</u> – Formal policy on consequences for failure to meet program requirements (i.e. unexcused WES absences, missing deadlines for module completion, TB testing, etc.) You are responsible for understanding this policy.

## **MedHub Learning Portfolio**

Items that should go into your portfolio and what type of entry to enter them as:

To Upload:	Type of Entry:
Conference invites and presentations	General Entry

How to name portfolio entries:

Last Name, First Name – AY, type of entry Example: Doe, John 23-24 ATS Invite

#### How to Self-Initiate an Evaluation – Observation Forms

For Residents:

- 1. Log into MedHub
- 2. Click on the Evaluation Tab
- 3. Scroll to the bottom of the page where you will see this box:

Request Performance Evaluation

4. Observation form types: How to choose

• Ambulatory Observation: Can be done during RAC, any elective, any ambulatory rotation

• Clinic Observation: Can only be done at clinic during clinic block

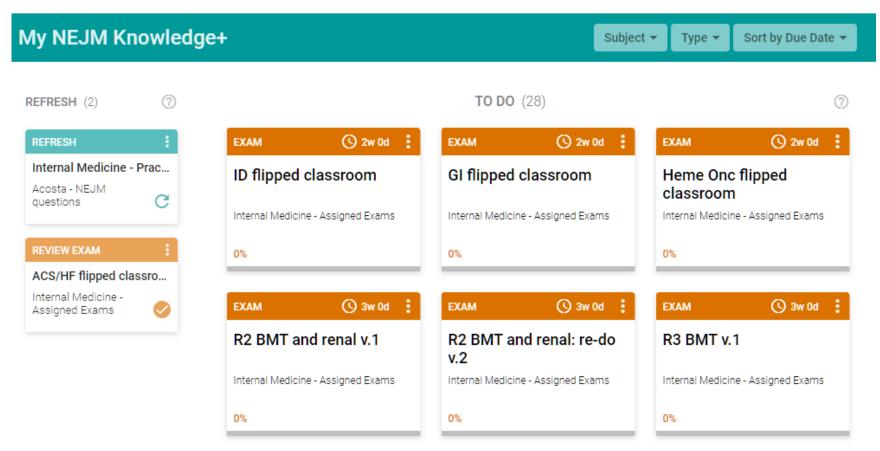
• Inpatient Observation: Ideally done on VA Wards, VA Swing, UCH Wards, UCH Swing, can be done on any

In-patient rotation

- 5. Select Faculty member from drop down list
- 6. Complete Evaluation

## **New England Journal of Medicine (NEJM)**

You will be assigned quizzes. Any quizzes assigned will appear on your dashboard like this.



To sign into Knowledge+ for completion of modules and quizzes, click anywhere here

You will also use NEJM 360 for Rotation Prep, for that link, click anywhere here