Department of Medicine Research Office Post-Award Core

The DOM Post-Award Core is a resource available to DOM Divisions for expert financial, transactional, and analytical support related to research post-award grant management.

Services Provided	Services Not Provided
Funding distributions/ Personnel Expense Transfers	Research Pre-award submissions (NIH R, K, F, and supplements)
Journal Entries	T32 pre- and post-award
Federal Accounting /Compliance Auditing	Industry-sponsored Clinical Trial Pre and post award management
Customer (PI) support	Biosketch and Other Support Updating
Financial projections	Service Center Management
Subrecipient Contracting/Monitoring	CU Foundation account updating/tracking
Standardized Monthly Financial Statements	
Initial and Quarterly PI Portfolio Review Meetings	
PI, lab staff/trainee Marketplace and Concur approvals	
Closeout meetings 90/60/30 days to end date	
Research Program Pre-award submissions (NIH P and U)	

A standard hourly rate for all Core services has been derived from personnel cost, actual expenses, and time audit studies conducted in 2025. For 2025, the standard cost is $79.08 /h, with additional work, not specified under a standard MOU, billed at $98.85/h.

The amount charged to Divisions is based on the number of faculty (time for meetings and meeting preparation) plus the number of speed types (STs) being managed (time for tasks associated with each ST that occur each month). Divisions may pick and choose the number of faculty and associated STs that the Core will support. We strongly suggest that the complete R/K grant ST portfolio for individual faculty members be transferred to the Core. Dividing a portfolio can increase the time and complexity of post-award management for the PI and post-award staff.

Projected yearly Core costs are calculated and billed in monthly increments. Monthly rates are subject to change depending upon the number of faculty and STs managed by the Core, and they will increase by approximately 6% at the beginning of each financial year (July 1).

The DOM Post-Award Core is responsible for all post-award staff, with no need for oversight by Division Administrators. This includes all hiring, training, access, performance reviews, professional development, and providing backup support during vacation and sick leave.

All communications can be sent to and from the DOM Post Award Core email address. Any faculty/PI, staff member, or trainee with requests related to their project can email the core and a member of the team will respond within 48 hours.

✉ DOMPostAward@cuanschutz.edu   ☎   (303) 724-1910

We look forward to supporting each DOM Division's research mission by providing proficient grants management support to our faculty.