Pathways-RRT Progress Report:

Dear Resident/Fellow,

One goal of the Pathways-RRT is to regularly monitor progress toward goals. We therefore ask residents/fellows to prepare a progress report to be submitted by January 1st of each year. The progress report will be reviewed by a committee composed of program faculty, which will provide feedback to each mentee and mentor.

Please find below the Pathways-RRT Progress report form.

Please submit your progress report to [emmaly.perks@cuanschutz.edu](mailto:emmaly.perks@cuanschutz.edu) with a cc to [joseph.sakai@cuanschutz.edu](mailto:joseph.sakai@cuanschutz.edu)

**This email should include:**

**(1) your completed progress report signed by the resident and mentor**

**(2) your NIH Biosketch**

**(3) your mentor’s NIH Bioksetch**

Sincerely,

Neill Epperson, MD, Susan Mikulich, PhD, & Joseph Sakai, MD

(last revised 2.23.2021)

**Name:**

**PG Year:**

**Mentor:**

**Please name your secondary mentors and describe their roles:**

**Section 1 – GOALS AND ACCOMPLISHMENTS.**

**1.a Please describe your overall goals within the research track (development of area of expertise/focus, skill development/training plan, goals for paper productivity with mentorship team and how this will prepare you to compete for a career award or post-doctoral research fellowship).**

**1.b What are the major goals and objectives of your project? What was accomplished under these goals overall and in the last year (please clearly mark/identify past-year accomplishments)?**

**1.c What opportunities for training and professional development did the project provide?**

**Section 2 – PRODUCTS (Please emphasize what was accomplished in the last 12 months – if older accomplishments (prior to the past 12 months) are included, please flag each of these as “PRIOR ACCOMPLISHMENTS”): Please describe your project(s)/paper(s) so that those unfamiliar with your area of research can understand your hypotheses and approach.**

|  |  |
| --- | --- |
| **Products/benchmarks** | |
| **Published or submitted abstract(s)** |  |
| **Meeting presentation(s) upcoming or completed** |  |
| **Peer-reviewed publication(s) – please list (1) accepted, and (2) submitted. For planned manuscripts see table below. Please also note for each paper what author (first, second, etc.) you will be on this paper.** |  |
| **Other publication(s)** |  |
| **Grant application(s) – please list (1) awarded, (2) submitted and (3) planned for submission this year** |  |
| **Award(s)** |  |
| **IRB submission/approval** |  |
| **Data collection (please describe your data collection project briefly and current status)** |  |
| **Please describe how these products fit with your overall goals (development of an area of research focus/expertise, productivity with mentorship team, training goals, etc.)** |  |

**For manuscripts in process (e.g., to be submitted within the next year) please complete the following Table (complete 1 Table for each manuscript).**

|  |  |
| --- | --- |
| **Manuscript 1** | |
| **Sample description (age range, sampling approach, sample size, etc.) Also note if the sample is already collected and available vs. data is not yet collected/data is not yet available to the resident.** |  |
| **Describe your planned analyses. Who will complete these analyses?** |  |
| **Preliminary findings – please describe any preliminary findings. A PPT slide can be included to graphically demonstrate preliminary results** |  |
| **When and where do you expect to submit this manuscript? Who are the co-authors?** |  |
| **What author (first, second, etc.) will you be on this paper?** |  |
| **Please describe how these manuscripts fit with your overall goals (development of an area of research focus/expertise, training goals, etc.)** |  |

The track will take note of development of progress in development of various research skills. Please indicate check all that apply over the last 12 months:

submission of an IRB proposal,

beginning a data collection project,

development of data management skills,

basic proficiency with a data analysis software,

understanding of basic statistics,

development in understanding of research design (strengths and weaknesses of various approaches),

working on scientific writing (via published manuscript and grant submissions),

learning how to draft a research proposal (development of specific aims and hypotheses to a research plan),

development of an understanding ethical issues in research,

development in the clear communication of research results (posters, oral presentations)

**Section 3. What barriers or problems have you encountered and how will you address them in the coming year? What additional resources would help in your development? Please also tells us about your work with your secondary mentors. How frequently have you been meeting with them? And what roles have they been helping with?**

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**Resident applicant Date**

**Section 4. Mentor statement: please provide a brief statement about the resident’s progress to date and plans for the coming year. Please indicate how frequently you have met with the resident (on average) in the past 12 months and how frequently (on average) you anticipate meeting in the coming year. By signing below indicates the final progress report has been reviewed and approved for submission.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_**

**Mentor Date**