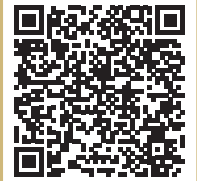


Maximizing Accessibility

FacDev in 5 KEY TAKEAWAYS



Watch the FacDev in 5 Video featuring Dr. Michael Lampe, Digital Education Technology Program Director.
tinyurl.com/FD5-Acc

Key Takeaways



Use these tips to create materials that are accessible, readable, and usable for all learners.

S

Utilize Styles in Documents

Use the “Styles” feature in Microsoft Word to designate headings and subheadings. This helps screen readers navigate and segment content..

L

Format Links Properly

Use descriptive text for hyperlinks instead of long URLs to help users understand the link’s content.

I

Include Alt Text for Images

Add descriptive alt text to all images so screen reader users can understand the visuals and context.

D

Prioritize Color Contrast and Design

Choose colors with sufficient contrast and use accessible PowerPoint templates to ensure readability and visual accessibility..

E

Evaluate Accessibility Regularly

Leverage accessibility checkers in Word, PowerPoint, and LMS tools (e.g., Canvas with Anthology Ally) to evaluate content and guide improvements.



Dive Deeper

CAST. [Universal design for learning guidelines \(Version 3.0\)](#). 2024.

Luke, K. [Twelve tips for designing an inclusive curriculum in medical education using Universal Design for Learning \(UDL\) principles](#). MedEdPublish. 2016.

Roig, M., et al. [Analysis on the creation of accessible documents with Microsoft Word online in the field of education](#). Proceedings of the 21st International Conference on Human-Computer Interaction. 2021.

