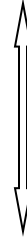


## How can students provide feedback to teachers at CUSOM?

As we know that our faculty need feedback just as much as you do, we have multiple ways of providing **feedback to teachers**:

### **Timely Feedback/Non-Confidential/Resolution Identifiable**

*Speak directly with the faculty*  
*Contact appropriate student representative*  
*Contact Course, Clerkship, LIC Director*  
*Contact Assistant Dean (Curricular or Student Life)*  
*Use Trek Real Time feedback form*  
*Use clerkship or course evaluations*  
*Use individual faculty evaluations within clerkship or course*  
*Report to Office for Faculty Relations or Office of Equity*  
*Report to Health System Safety Reporting Structure*



### **Delayed Feedback/Confidential/Resolution Undisclosed**

#### Speak directly with faculty

Direct, timely feedback is always the best, and faculty are most able to make changes when given specific information in person or in writing. If you have a strong relationship and/or feel comfortable providing [constructive](#) feedback, this approach is most likely to have a significant effect.

#### Contact appropriate student representative

If the feedback relates to course content or processes, student course representative(s) may be contacted. If feedback relates to broader concerns including advising and student life, contact your class president or other officers.

#### Contact Course, Clerkship or LIC Director

Course, Clerkship and LIC Directors are responsible for all aspects of a course, and they can assure your confidentiality in discussions. They also can work to improve future interactions for students who come after you, although they may recommend elevating concerns to either Deans or Office of Faculty Relations.

#### Contact Assistant Dean (Curricular, Student Life, or Assessment, Evaluation and Outcomes)

The Assistant Deans of the School of Medicine are invested in positive learning environments on campus; they are always resources for student concerns and can address many issues directly.

#### Use Trek Real Time Feedback Form

The Trek Real Time Feedback Form can be completed anonymously or including your name and is meant for brief in the moment feedback. This feedback is seen immediately by the appropriate curricular dean and the Assessment, Evaluation, and Outcomes Office. If you include your name, you will be contacted with information on what was done with your feedback.

#### Use course or clerkship evaluations

Course evaluations are seen by Course Directors and Deans after the course is complete and grades are submitted, thereby protecting your course grade from any risk of retaliation. These are confidential, with no ties to individual students. However, the confidentiality and delayed timing makes follow up and action difficult.

#### Use individual faculty evaluations within a clerkship or course

Individual faculty evaluations are confidentially collected by the Office of Assessment, Evaluation and Outcomes. After the course is completed and grades are submitted, they are generally batched every six months and anonymously shared with Course Directors, Deans, and faculty. Discussion of specific issues will be delayed, and may not be addressed due to the anonymity, timing and volume of evaluations.

Evaluations of LIC preceptors include your name however there are several boxes for confidential comments that are NOT shared directly with your preceptor.

### Report concerns to the CUSOM Office for Faculty Relations

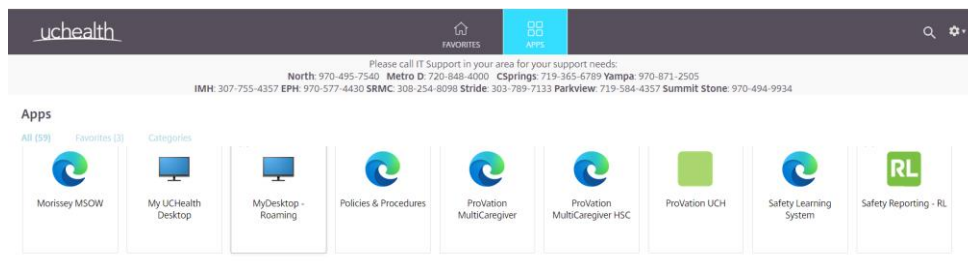
The [Office for Faculty Relations](#) provides students and other members of the Anschutz community a private or anonymous reporting process for episodes of mistreatment or unprofessional behavior by faculty, fellows or residents, no matter what kind or where it occurs (classroom, lab or clinical setting).

### Report discrimination/harassment/sexual misconduct concerns to the AMC Office of Equity

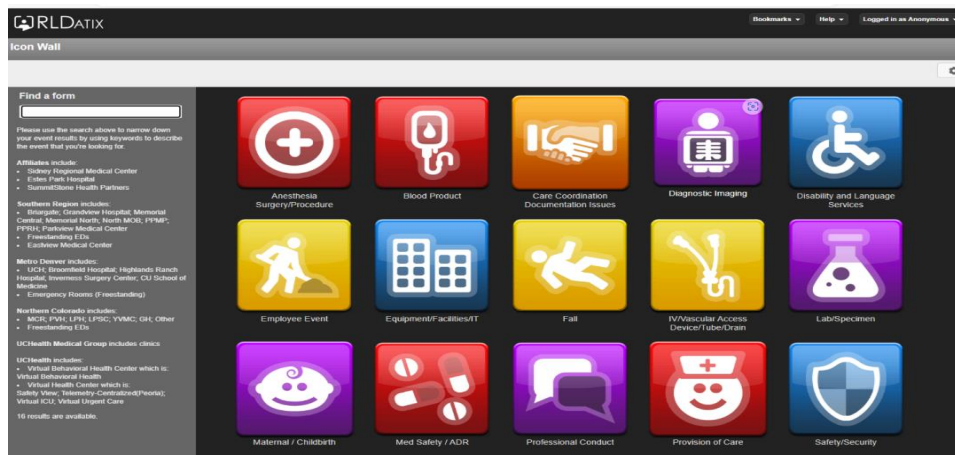
The [Office of Equity](#) offers a confidential/anonymous reporting structure for concerns about discrimination/harassment, sexual misconduct as well as intimate partner violence and stalking.

### Report concerns to Health System Safety Reporting Structures

If the concern relates to an employee of the health system (e.g. nurse, pharmacist, therapist, assistant) rather than an AMC faculty member, use the Health System Safety Reporting structure typically embedded within the electronic medical record. For example, at UHealth, use the RL Safety Reporting App on the EPIC login (see end of screenshot for green square with white RL letters)



Once this is selected, there is a Professional Conduct option (purple comment boxes image)



### Additional help needed?

Consider contacting the [Ombuds Office](#) which is a safe, confidential, and nonbiased resource that members of the University of Colorado Denver | Anschutz can approach to discuss, voice, and clarify any university-related concerns. They are a neutral third-party resource that is available to hear individual complaints and help sort out and identify options for resolving those concerns. This and other resources can be found through [CU HelpCompass](#), an online triage tool that helps identify relevant campus services/offices to address challenging situations.