

<b>Policy Title</b>	<b>Site Assignment Policy during Phase III</b>
<b>Policy Intent</b>	
This policy seeks to address student request for alternative site placement during Phase III while ensuring adequate placement of all students.	
<b>Policy Definitions</b>	
<p><u>"Prior to the course"</u>: Student submits site preferences when requested by the clinical block.</p> <p><u>"Has been assigned to a site"</u>: Student has been assigned to a site, but is not yet at the site.</p> <p><u>"Once the clerkship begins"</u>: Student is at the site.</p>	
<b>Policy</b>	
Clinical blocks utilizing more than one clinical site must provide students with the opportunity to state preferences prior to the course and/or request an alternative site once a student has been assigned to a site. Once the clerkship begins, students have the opportunity to request an alternate site when there are extenuating circumstances. Block and clerkship directors will facilitate an alternate site when possible.	

[Continues on page 2.]

<b>Information Related to Policy Implementation</b>
<b>Related Policies</b>
[None listed.]
<b>Implementation Guidelines</b>
[None listed.]

<b>Policy Title</b>	<b>Site Assignment Policy</b>
<b>Policy Summary</b>	This policy describes the role of students in stating preferences and requesting alternative site assignments during clerkships and clinical blocks.
<b>Policy Scope</b>	Phase III students enrolled in the Medical Degree Program, at the University of Colorado School of Medicine.
<b>Effective Date</b>	Continuing policy, see Authorization/Change History for more detail
<b>Target Review Period</b>	Yearly
<b>Primary Governance Cmte</b>	Clinical Block Directors Committee
<b>Unit or People Involved in Implementing the Policy</b>	Clinical block and clerkship directors and coordinators
<b>CUSOM Website Location</b>	

<b>Authorization/Change History of Policy</b>	
4/13/2016	CBD approved policy.