



GUIDELINES FOR CENTER MEMBERSHIP

The Center for Health Artificial Intelligence (the “Center”) fosters a thriving community of researchers on the Anschutz Medical Campus who are inventing and deploying advanced analytical approaches. The goal of building this community is to make the Anschutz Medical Campus a leader in translating data into advances in research practice, health care delivery, and population health, and in scaling these to provide nationwide benefit through innovative technologies.

Section 1. Eligibility

Center membership is available to faculty members and trainees within the Anschutz Medical Campus / CU System who have research programs that address the fields of bioinformatics/genomics, clinical informatics, knowledge representation (ontologies, etc.), and machine learning/artificial intelligence. Application for membership is voluntary and indicates agreement by the applicant with the Center’s *Expectations of Membership*, defined in Section 3. Applications are accepted from individuals, not groups or institutions.

Section 2. Benefits of Membership

Members are eligible for:

1. Participation in Center-wide research symposia and retreats; attendance at special presentations; participation in community engagement, education, and training activities.
2. Support from the Center’s administrative team for:
 - a. Development and submission of large, multi-departmental grants that are routed through the Center;
 - b. Planning, scheduling and organization of Center-endorsed activities benefiting a large contingent of the membership;
3. Access to a library of materials to facilitate grant submissions such as those describing Center membership, resources, and capabilities.
4. Collaboration opportunities with faculty, fellows, post-doctoral researchers, and other Center partners.
5. Announcement of new research developments and clinical breakthroughs by Center communications professionals.
6. Access to the Center’s collaborative tools and resources.

7. Additional benefits as the Center continues to develop programs.

Section 3. Expectations of Membership

The Center expects each member to:

1. Participate in Center-sponsored symposia, retreats, seminars, and surveys.
2. Collaborate and share expertise with other Center members/partners.
3. Provide annual progress reports for both the lay public and the scientific community related to pilot projects and other Center-funded efforts.
4. Provide information regarding publications, grant submissions and awards, and any other research resources developed by the Member that are relevant to the mission of the Center.
5. Provide a description of extramural research support to the Center member's research program annually.
6. Strive to enhance the ecosystem in advanced analytics on the Anschutz Medical Campus.

Section 4. Application Process

Candidates must submit an online application. Questions can be directed to CHAI@cuanschutz.edu. A complete application consists of:

1. A completed Membership Application Form.
2. A research relevance information statement.

Applications will be reviewed by the Center's Membership Committee. Decisions on membership are made by the Center Membership Committee, with additional discretion exercised by the Center Director under exceptional circumstances.

Section 5. Ongoing Membership Review

All members are reviewed annually by the Center's Membership Committee to determine ongoing adherence with the criteria specified in Section 1. To facilitate this annual review, members may be asked to provide information regarding their publications and sponsored research awards, as well as an updated statement of their Center-related research. Non-response to requests will jeopardize continuation of membership.

Section 6. Appeals

Individuals may appeal decisions regarding eligibility or changes to their membership status. Appeals should be submitted to the Administrative Office through CHAI@cuanschutz.edu, and should include evidence of compliance with membership criteria. The appeal will be considered by the Center Membership Committee and, if approved, will be forwarded to the Center Director for final approval.