

Services Provided by the PreAward Core

Items	Special Types	Notes
Grant routings	NIH (R01, R21, R03, F Awards, K Awards, Supplements, etc.) NSF, DOD and other sponsors	Routings for resubmissions and renewals for these types are also included.
Progress reports	NIH RPPRs, other Progress Reports that require a routing	Progress reports that do not require a routing will remain with the PI and department.
Just in Time notices	NIH and others as needed	
Fellowship Activations	NIH NRSA F31 Fellowships	Send to OGC and NIH
Contract routings	Federal and non-Federal Sponsors, Federal Flow-through (UCD is a sub recipient) Subcontract routings when UCD is Sub	New contracts for research or helping to facilitate the signature of contracts of award.
Grant transfers	NIH and others as needed; includes balance carry-forward funds from other institutions.	
Outgoing subcontracts included in grant applications	Subcontract routings when UCD is Prime	Preaward only – Post award subcontracts when UCD is prime are not handled within the PreAward Core.
Letters of Intent or Pre Applications	When letters require a budget component or have a highly administrative process or application	Letters of intent that do not require a budget or the use of a specialized system are generally not included here.
No Cost Extensions	Initial request to OGC only	Requested to OGC made by Core with PI Concurrence; follow-up activities remain as a post award function. This does not include second no-cost-extension requests.
Institutional Training or Career Development Awards (e.g., T32, K12, etc.) -- InfoEd routing	Routing and Final Submission	PreAward Core will assist departments in providing checklists, creating the InfoEd routing and in developing the budget. The Core will handle the final submission with OGC and NIH.
Internal grant budgets	University or other internal grant budgets either requiring or not requiring a routing	

Services that are NOT Provided by the PreAward Core

Items	Notes
Post Award functions	PETs PETC Projections Journal entries Funding distributions CU Marketplace items Cost share and matching funds established XTrain functions – appointments and terminations Invoicing on contracts Closeouts (final financial, final invention, final progress report)
Content writing	Writing of content for components of grants and contracts is not provided by the Core.
PreAward Requests for temporary speedtype setup	If request can be included in routing, PreAward Core will include in Info Ed.
Amendments to sub awards when UCD is prime	Sub award amendments that need uploading to CU Marketplace are not handled by the PreAward Core
Clinical trials	Budgets, routings, and other clinical trial components to be handled by the Department
Institutional Training or Career Development Awards (e.g., T32, K12, etc.) -- Content Documents	Tables, biosketches, research plan and appendices are created by the departments and forwarded to the PreAward Core for upload. xTRAIN tasks are handled by the department/division.
P30, P50 or other complex multi-center grants	
Materials Transfer Agreements	