

**SCHOOL OF MEDICINE EXECUTIVE COMMITTEE MEETING
TUESDAY, APRIL 15, 2014
8:00 AM – 9:45 AM MST
ACADEMIC OFFICE ONE, 7TH FLOOR BOARDROOM**

**MINUTES
FOR COMMITTEE REVIEW**

COMMITTEE MEMBERS

***Present:** Frank deGruy, Chip Dodd, Robert Freedman, Laurie Gaspar, Tom Henthorn, James Hill, Mark Johnston, Richard Krugman, Kevin Lillehei, Wendy Macklin, Naresh Mandava, Dennis Matthews, David Norris, Angie Ribera, Nanette Santoro, Richard Schulick, David Schwartz, Ron Sokol, Ann Thor, Andrew Thorburn, Ken Tyler, David West, Richard Zane*

***Absent:** John Cambier, Tim Crombleholme, Robert d'Ambrosia, Steve Daniels, Randall Holmes, Herman Jenkins, Marian Rewers, Dan Theodorescu*

PARTICIPANTS

***Present:** Terri Carrothers, Mark Couch, Ben Honingham, Steve Lowenstein, Thomas Meyer, Chris Nyquist, Nichole Reisdorph, Chip Ridgway, Jane Schumaker, Fred Suchy, Richard Traystman, Cheryl Welch, Michael Yeager*

***Absent:** Robert Anderson, Brittney Bastow, Tom Blumenthal, Jeffrey Druck, Richard Johnston, Doug Jones, Philip Mehler, Ryan Murphy, William Neff, Chris Nyquist, John Repine, Carol Rumack*

GUESTS

***Present:** Judith Albino, Marc Moss, Michael Miller, John Moorhead, Tonia Twitchell, Brenda Crawford*

I. CALL TO ORDER

A quorum of members was present, and the meeting was ready to proceed with business at 8:05 AM MST.

II. APPROVAL OF MINUTES

The March 18, 2014 SOM Executive Committee Meeting minutes were unanimously approved as written.

III. DISCUSSION ITEMS

A. Dean's Comments

- i. The CU Denver SOM is currently recruiting members to serve on the School of Medicine medical student admissions committee. Members will be required to be of service to the committee for four ½ days a year and more volunteers are needed. The Executive Committee members were asked if documentation of this SOM service should be added to the other volunteer activities within the PRISM SOM faculty evaluation system, as this is also a highly valued service. We will plan to do this. The potential admissions committee members will go through an interview process. The committee has been heavily populated by retired faculty. Recruitment for an assistant dean for admissions is currently underway and a person should be appointed by June 1. Department chairs are asked to send forth CVs of faculty members who would be a good fit for the assistant dean. CVs can be forwarded to Richard Schulick.

- ii. The SOM had 144 students participating in Match Day. On the Monday before Match Day, there were eight involved in the scramble process of which two students did not match. This issue is increasing around the country. As an increasing number of students go for the specialty areas like dermatology, radiology, etc. which have fewer slots, the competition is a lot more difficult. The SOM filled all spots, and the GME programs remain competitive.
- iii. The negotiation that is going on between National Jewish and Exemplar has not reached an end.
- iv. The School of Medicine, University Counsel and UC Health lawyers continue to work on the wording of the verbally agreed upon UCHealth – School of Medicine support agreement. External opinions from national experts have also been received. We anticipate this being finalized very soon.
- v. Search Updates:
 - 1. The search committee for the Chair of Radiation Oncology will be interviewing four candidates in the next couple of weeks. Any chairs who want to be on the list of people to meet the candidates need to contact Nicole Ganley.
 - 2. The search firm for the SOM dean, Spencer Stuart, is on campus for the next two days having discussions with important constituents. The firm estimates that the search process will take 4-6 months. The search committee and search firm meet for the first time on May 28th.
 - 3. Dr. Krugman stated that this week the search committee for the CU Health System CEO met with their search firm to make final decisions, and the board will make a final decision soon.

B. Faculty Senate Report (Michael Yeagar, PhD)

- i. The new clinical trials website and an update of the CCTSI were presented to the Faculty Senate at their last meeting.
- ii. An update on the SOM dean's search committee process was also discussed at the meeting. The Senate would like to be consulted and involved as much as possible in the search process.
- iii. A discussion regarding the at will appointment issue occurred. The faculty senate identified which departments in particular have this issue.

C. Clinical Trials Online presentation (John Moorehead, MD and Michael Miller)

- i. All COMIRB and WIRB trials are listed on the newly created [clinical trials webpage](#). Users can enter their own trials directly to the website and trials can be shared across CU Denver sites. One daily email announcing the active clinical trials is now distributed instead of multiple separate emails.
- ii. The people looking at the webpage are patients and community doctors. The webpage is the 11th most popular SOM page. In 2013 the webpage received 34,000 hits and increased to 44,000 hits so far in 2014.
- iii. In order to add a trial to the list, a [clinical trials participant advertisement form](#) will need to be completed.
- iv. Questions regarding the webpage can be directed to John Moorhead, Michael Miller, or Brenda Crawford.

D. LITeS Program (Marc Moss, MD and Judith Albino, MD)

- i. The [LITeS Program](#) is sponsored by the CCTSI. The LITeS Program was developed to provide training for senior scientists focusing on teamwork skills and leadership for interdisciplinary science.
- ii. There are four two day sessions with long term projects. Program content includes: Leadership skills training, Individual assessment & feedback: MBTI, EQi, Conflict Styles, Leadership Frames, etc., Self-reflection/journaling, Individual coaching & personal development planning, Team assessment & feedback, Team projects presented to university leadership
- iii. More than 100 individuals have participated in the program. All of those who participated increased connectiveness to the university, all of those valued interactions with diverse investigators and 30% developed new collaborations.
- iv. Recruitment for the next year's cohort is currently taking place. Dates for the 2014-2015 program are 10/9-10/10, 12/11-12/12, 02/12-02/13, 04/16-04/17.
- v. Executive Committee is encouraged to recommend individuals for the cohort as well as come up with ideas for the next year's projects.
- vi. Questions regarding the LITeS Program can be directed to Emily Warren, Judith Albino or Marc Moss.

E. Tenure buyout (Richard Krugman, MD)

- i. The opportunity to provide two years of base salary in return for buyout of tenure and faculty retirement is available to Chairs who wish to offer this option to faculty. Dean Krugman is willing to open up this opportunity until June 30. For those departments interested, please contact Terri Carrothers or Steve Lowenstein before April 30 with names of individuals. Chairs are not required to offer this option.

IV. EXECUTIVE SESSION

A. Approval Items

- i. All senior clinical appointments were unanimously approved.
- ii. All unanimous recommendations for faculty promotions were approved.
- iii. The non-unanimous faculty promotion was overturned and passed.
- iv. No Approval of Professor Emeritus Appointment.

V. ADJOURNMENT

There being no further business to come before the meeting, the meeting was adjourned at 9:50 AM MST.

Minutes submitted by Nicole Ganley, Executive Assistant