

SCHOOL OF MEDICINE EXECUTIVE COMMITTEE MEETING
TUESDAY, OCTOBER 21, 2014
8:00 AM – 9:45 AM MST
ACADEMIC OFFICE ONE, 7TH FLOOR BOARDROOM

MINUTES

COMMITTEE MEMBERS

Present: Tom Blumenthal, John Cambier, Meghan Dishop, Gerald Dodd, James Hill, Herman Jenkins, Allison Kempe, Dennis Matthews, Brian Kavanagh, Wendy Macklin, Naresh Mandava, Angie Ribera, David Schwartz, Ron Sokol, Fred Suchy, Andrew Thorburn, Ken Tyler

PARTICIPANTS

Present: Robert Anderson, Brenda Bucklin, Terri Carrothers, Mark Couch, John Harney, Doug Jones, Steve Lowenstein, Tom Meyer, Chris Nyquist, Jane Schumaker, Richard Traystman, Cheryl Welch

GUESTS

Present: Scott Arthur, Michelle Barron, Eric Poeschla, Steve Zweck-Bronner

I. CALL TO ORDER

A quorum of members was present, and the meeting was ready to proceed with business at 8:00 AM MST.

II. APPROVAL OF MINUTES

The September 16, 2014 SOM Executive Committee Meeting minutes were unanimously approved as written with one correction, Dr. Dodd was not present at the meeting.

III. DISCUSSION ITEMS

A. Dean's Comments

- i. The search for the SOM Dean/VCHA is still underway. Two candidates are visiting October and another candidate will be scheduled to visit in early November. Dr. Krugman will follow up on what will happen. All are encouraged to participate.
- ii. Dr. Mandava met with the search firm for the Chair of Anesthesiology position on September 30. The search firm and committee discussed the search process, the candidate profile and the next steps of the search.
- iii. Several years ago the Dean's Office established a central account for support of medical student activities. Medical students were instructed to discontinue the practice of soliciting funds from individual departments separate from this process. Based on the amount provided to the Medical Student Council by each of the basic science/clinical science departments last year, departments are being asked provide support to the Medical Student Council through the SOM Office of Student Life. Sean Spellman sent a letter to all department chairs requesting this support.
- iv. A follow-up presentation on the SOM proposed program for providing some of the UCHS dollars to the clinical departments and centers which report to the Dean was presented. A total award cap was identified. The basic science departments have or are receiving funding from the UCHS dollars in a different model. These dollars are intended to be used for the academic and research advancement of the School. A group of clinical chairs had met in the months preceding this with Sr. Associate Dean Ridgway and then the Dean to discuss concepts. The program will provide funds for national competitively funded NIH career development K awards, DOD K equivalent awards and T32's for FY14 and FY 15 only prospectively. The plan also includes an allocation of research dollars based on the department or center's percent of the FY total research dollars. More specific information will follow on particulars, and funds should be expected by end of the calendar year. The Executive Committee approved the concept as presented.

- B. Ebola Preparation Update – Eric Poeschla, MD (Professor, Division of Infectious Diseases) and Michelle Barron, MD (Associate Professor, Division of Infectious Diseases)**

- i. Dr. Poeschla reviewed the background information on the virus, as well as the epidemiology of the infection and treatment. Dr. Barron followed with a summary of the infection prevention and control measures taken by the hospitals. Current information on the infection can be found on the hospital internal websites. Daily briefings are communicated via the Incident Command. Updates can also be found on the HUB and are blasted via email. Dr. Poeschla can be reached at ERIC.POESCHLA@UCDENVER.EDU and Dr. Barron can be reached at MICHELLE.BARRON@UCDENVER.EDU.

C. Standards for Medical Student Supervision - Steve Zweck-Bronner (Managing Sr. Associate University Counsel) and Brenda Bucklin, MD (Assistant Dean, CME & PD)

- i. Dr. Bucklin reviewed the standards for medical student supervision document with the committee. This document had been approved by the CSC in September 2014. Dr. Bucklin noted the importance of the resident/fellow or attending taking “into account the complexity of the procedure and the potential for untoward effects and the demonstrated competence, maturity and responsibility for the student in order to ensure the safety and comfort of the patient.” Committee chairs need to carry the message of the importance of the standards forward to their departments and divisions.
- ii. Mr. Zweck-Bronner stated that an attending should note in EPIC which medical students were involved in procedures if the medical student is unable to make notes.

D. Fundraising Visioning – Scott Arthur (Vice Chancellor of Advancement)

- i. Mr. Arthur talked to the committee about his philosophy of philanthropy and what he has been doing the last 4 months. He has been instilling in his staff and the faculty three major goals: provide joy to donors, prevent confusion, steward the funds. Reorganization has taken place in the advancement office and staff changes are still underway. One addition to the team is Jim Hodge, Associate Vice Chancellor of Development.
- ii. Mr. Arthur is meeting with chairs and directors regularly and will try to participate at the SOM executive committee meetings on a monthly or bimonthly basis.

E. Faculty Senate Report (Meghan Dishop, MD, Faculty Senate President)

- i. Three reports were presented to the faculty senate:
 - 1. Dr. Barry Rumack presented an update on the Office of Professionalism.
 - 2. Dr. Carol Rumack presented the Graduate Medical Education annual report.
 - 3. Dr. Stuart Linas provided the Curriculum Steering Committee report.

F. Linda Crnic Institute for Down Syndrome Update – Tom Blumenthal, MD (Executive Director, Linda Crnic Institute)

- i. Dr. Blumenthal provided a brief overview of the history and current status of the Linda Crnic Institute for Down syndrome. He listed out many of the grant recipients in 2013.
- ii. Various sources of funding for the Institute comes from the Anna and John J. Sie Foundation Endowments, Anna and John J. Sie Foundation, Global Down Syndrome Foundation, Boulder Chancellor, Denver Chancellor, and the School of Medicine Dean.
- iii. The Crnic Institute is housed on the fourth floor of Research Complex II on the Anschutz Medical Campus.
- iv. The 3rd Annual Down Syndrome Symposium will take place on October 31 from 10:00 AM – 2:30 PM.

IV. EXECUTIVE SESSION

A. Approval Items

- i. All senior clinical appointment and promotions committee actions were approved.
- ii. The professor emeritus appointment was approved.

V. ADJOURNMENT

There being no further business to come before the meeting, the meeting was adjourned at 9:45 AM MST.

Minutes submitted by Nicole Ganley, Executive Assistant