

**School of Medicine Executive Committee**  
**Meeting Minutes**  
**Tuesday, June 21<sup>st</sup>, 2011**  
**Academic Office One, 7<sup>th</sup> Floor Board Room**

Present: Bill Betz, Robert D'Ambrosia, Randy Wilkening (for Steve Daniels), Chip Dodd, George Eisenbarth, Laurie Gaspar, Fred Grover, Tom Henthorn, Michael Vasil (for Randall Holmes), Ben Honigman, Herman Jenkins, Mark Johnston, Doug Jones, Celia Kaye, Richard Krugman, Kevin Lillehei, Steve Lowenstein, Wendy Macklin, Naresh Mandava, Dennis Matthews, Ed McCabe, Thomas Meyer (VA), Dan Meyers, David Norris, Chris Nyquist, Chip Ridgway, Ron Gibbs (for Nanette Santoro), Jane Schumaker, Ron Sokol, Fred Suchy, Dan Theodorescu, Ann Thor, Andrew Thorburn, Ken Tyler, Richard Traystman, Cheryl Welch, Terri Carrothers, Nan LaFrance GUESTS: Barry Shur, Michael Handler, Thomas Beresford, Mollie Young

I. Greetings - Dean Krugman welcomed the committee and guests.

II. **Approval of the Minutes** – The minutes for the May 17<sup>th</sup>, 2011 SOM Executive Committee Meeting were unanimously approved as written.

III. **Discussion Items**

A. *Dean's Comments*

1. Search Updates

- a. CSPH Dean Search – the search committee is conducting reference checks on 7 candidates and will meet during the first week of July to review the reference comments.
- b. Department of Emergency Medicine Chair Search – 3 candidates will be brought in for 3<sup>rd</sup> round of interviews. 1 candidate has already come, the 2<sup>nd</sup> is coming July 6-7 and the 3<sup>rd</sup> is coming July 13-14<sup>th</sup>.
- c. Department of Surgery Chair Search – the search committee has conducted reference checks on 7 candidates. 5 candidates will be brought in for 2<sup>nd</sup> round interviews starting July 20 through the end of August.

2. Affiliation Update – National Jewish Health:

- a. The UCD shuttle will now stop in front of NJH on Jackson Street side on its way downtown from UCD and again on the way back to the AMC as part of the regular shuttle schedule. It is anticipated that this will be helpful to faculty, students and staff. It will continue through December and be evaluated for continuation based on usefulness at that time.
- b. Talks continue with regard to the overall affiliation agreement and a high level sub group met recently to discuss the clinical affiliation being proposed for inpatients at UCH. Jane Schumaker and Chris Forkner (NJH) will look at the numbers associated with the clinical enterprise affiliation, more to follow.

3. Budget Update – the Regents are meeting today and tomorrow (6/21 & 6/22) regarding the budget.

4. Site Visit with Cancer Center – Dan Theodorescu, Cancer Center Director, commented that the group was pleased with the visit and they received many compliments.
- B. *Status of the Consolidated Graduate School* – Graduate School Dean Barry Shur provided a brief overview of his experience and the status of the graduate school. He was given the charge to take the graduate school programs and organize, structure and take a fresh look to consolidate where necessary. The Graduate School should serve as a centralized resource for student admissions and recruitment, oversight, programmatic support and review, academic initiatives, etc. All PhD students should be fully supported to allow required commitment to their scholarship. The Graduate School should also provide bridge support for trainees whose mentor has lost extramural funding, and support fellowship incentives and affiliated program benefits.

The Central office has reorganized adding a Chief Fiscal Officer, an Academic Support Services Director, IT Specialist, and CLAS Administrator. The tuition/graduate student support will be transferred to the Graduate School and negotiations are in progress with other schools.

- C. *UME Report – Curriculum Retreat* – Sr. Associate Dean, Celia Kaye reminded the committee that there was an LCME site visit in May. In preparation for the site visit, they did a curriculum retreat in April 2011. The role of the retreat was to use the quantitative and qualitative data to identify the successes and challenges and the 2-3 priorities for curriculum evolution for the next 3 years. There were 6 pre-retreat task forces and the attendees were the curriculum leaders, faculty, and students. The workgroups reviewed major components of the curriculum and presented their finding to a Response Panel made up of 5 individuals, including 1 student.
- D. *Update on Clinical Affairs* – Sr. Associate Dean, Doug Jones updated the committee on the Clinical Affairs objectives. He acknowledged Dr. Steve Lowenstein and the promotions committee has done a good job in raising the profile of the accomplishment of clinical programs. There needs to be some specific promotion criteria in regards to quality improvement and patient safety which is under consideration. He reviewed each objective: 1) clarify academic value of science and practice of systems-level clinical excellence; 2) enhance learning of science and practice of interdisciplinary clinical excellence; 3) improve data collection and retrieval; and 4) create coherent, effective clinical administrative structure. Dean Krugman and Bruce Schroffel have given him clear direction and authority in exploring operational relationships with SOM, UPI and UCH, and the resources to support the effort and identify stakeholder priorities. Three teams have been organized; Transitions/Readmissions, PCP Communications, and Appointment Access to Outpatient Clinics. They hope to finalize the plan implementation by July 11<sup>th</sup>, 2011.

## **Executive Session**

### **IV. Approval Items**

- A. **Faculty Promotions and Tenure** – Dr. Fred Grover made a motion to approve all Faculty Promotions, Dr. Ed McCabe 2<sup>nd</sup> the motion and all recommendations were unanimously approved by the committee.
- B. **Approval of Professor Emeritus Appointment** – Dr. Naresh Mandava made the motion to approve the first recommendation for Professor Emeritus, Dr. Andrew Thorburn 2<sup>nd</sup> the motion and it was unanimously approved. Dr. Naresh Mandava made the motion to approve the second recommendation, Dr. Ben Honigman 2<sup>nd</sup> the motion and it was unanimously approved.

The meeting adjourned at 9:31AM