

**SCHOOL OF MEDICINE EXECUTIVE COMMITTEE MEETING**  
**TUESDAY, DECEMBER 15<sup>TH</sup>, 2015**  
**10 AM – 11:30 AM MDT**  
**ACADEMIC OFFICE ONE, 7TH FLOOR BOARDROOM**

**MINUTES**

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**COMMITTEE MEMBERS**

**Present:** *John Reilly, Jr., Stephen Daniels, Chip Dodd, Thomas Henthorn, Herman Jenkins, Brian Kavanagh, Kevin Lillehei, Wendy Macklin, Naresh Mandava, Dennis Matthews, Angie Ribera, Richard Schulick, David Schwartz, Ann Thor, Andrew Thorburn, Richard Zane,*

**Other Attendees and Non-Voting members:** *Robert Anderson, Kenneth Bellian, Peter Buttrick, Terri Carrothers, Mark Couch, Mark Johnston, Richard Johnston, Steven Lowenstein, Thomas Meyer, Sarah Miller, Jeff Parker, Marian Rewers, Jennifer Richer, Jane Schumaker, Chris Smith, Jennifer Soep, Ron Sokol, Ches Thompson (for Nanette Santoro), Mollie Young,*

**Call to Order**

A quorum was present and the meeting was called to order at 10:00 a.m. MST.

**I. GREETING**

**II. APPROVAL OF MINUTES**

The November 2015 meeting was canceled. \*October meeting minutes must be approved as well.

**III. DEAN'S UPDATES**

1. Today marks Terri Carrother's last Executive Committee Meeting before she transitions to her new role as the Senior Vice Chancellor for Finance and Administration | Chief Financial Officer for the University of Colorado Denver and Anschutz Medical Campus, on January 1st. 2. We would also like to welcome Chris Smith, who will be joining the Dean's Office to take on the role of Assistant Dean for Administration and Finance and will be working under Jane Schumaker. 3. This is also Dr. Thomas Henthorn's last Executive Committee meeting as the Chair of Anesthesiology. We would like to acknowledge the phenomenal work that Dr. Henthorn has done for the Department of Anesthesiology and also thank him for his leadership as Chair in the Department as well as throughout the transition to welcome the new Chair in the Department of Anesthesiology. 4. There are two new figures joining the Anschutz Medical campus: Vesna Todorovic, MD, will start as the new Chair of Anesthesiology in January; and Lori Sussel, PhD, who will be the new Research Director for the Barbara Davis Center for Childhood Diabetes. 5. Last Monday December 7th was the deadline for submissions for the Transformational Research Funding and the Dean's Office received thirty nine completed submissions. The School of Medicine is commissioning external reviewers and will be able to share results by the end of January.

**IV. DISCUSSION ITEMS**

**A. DEAN'S COMMENTS**

**B. Research Space Task Force Report:** *Jeff Parker, Executive Vice Chancellor for Administration and Finance, University of Colorado Denver and Anschutz Medical Campus*

i. Jeff Parker presented an overview of the limited consulting engagement by Huron Group. They met with basic science and clinical department chairs, center directors, faculty, some administrative leadership and established the following outcomes regarding research space on campus:

- a) General agreement that research space is underutilized
- b) Few incentives exist in current environment for department chairs to give up space
- c) In order to realize an improvement of space, some degree of movement of current research activities will be required
- d) Openness to alternative models needs to include all schools and colleges
- e) Concerns regarding unique circumstances i.e. donor funded space
- f) Implementation should be preceded by a pro-forma modeling phase where the iteration can occur between assessing the implications of a model and its specific attributes
- g) Culture will be a factor and proactively managed throughout the process

ii. A Task force was created in order to develop a unique methodology for allocating research space on campus. The task force included representatives of all impacted schools on campus, including some administrators of research, representatives from UCD Finance, as well as some associate deans of finance or research, representative chairs and faculty of basic science departments and clinical departments. The task force met and came up with various models for evaluating and allocating research space, and reviewed current policies for managing space and the F&A generated. The group analyzed the cost of the four main buildings on campus that house research space and determined that there needs to be guiding principles moving forward.

The new methodology focuses on four main buildings on campus: Barbara Davis Center, Research Complex 1 North and South, Research Complex 2, and Skaggs School of Pharmacy and Pharmaceutical Sciences.

iii. Task Force Decisions to Date: *Peter Buttrick, MD, Senior Associate Dean for Academic Affairs*, provided an overview of the decisions on space that will help achieve the goal of finding 100,000 square feet of laboratory space for expansion of research missions.

- a) New methodology will focus on wet research space.
- b) Productivity measurement process includes all schools occupying wet lab research space in four campus buildings.
- c) Decision was made to identify underutilized space.
- d) Measure productivity on annual basis using two-step process through Webspace and other Finance data – but not make changes annually
- e) Productivity measurement formulas were modeled
- f) Apply productivity per ASF against the campus average or benchmark to define productivity for each unit
- g) Recognize existing data are imperfect and charge financial officers to correct and adjust coding in the space and financial systems to enable: match wet research space to wet research funding; match on-campus research space to on-campus research funding; adjust space and funding for research programs located in another unit's space
- h) Productivity analysis results should be used to identify under-utilized space that should be relinquished
- i) Each school with under-productive space should use the results of the productivity analysis to develop plans
- j) Each School's plan for under-productive wet research space should include: paired office space and shared equipment space should be identified and relinquished to new programs; faculty occupying wet lab space and offices in under-productive space should anticipate moving to new

space; fixed time frame for improving productivity needs to be provided if a unit requests approval to retain the space.

- k) Assure relinquished space includes adjustments to occupied space to produce usable, contiguous relinquished space
- l) An oversight committee that includes key leadership for Administration and for the schools with on-campus wet lab space should be created.

-Dr. Reilly acknowledges the time and effort involved and thanks everyone for all of their hard work in this endeavor. There is a universal acknowledgement that there is underused research space on campus that needs to be opened up.

**C. Assessment of CU SOM Curriculum:** *Robert Anderson, MD, Senior Associate Dean for Education; and Jennifer Soep, MD, Pediatrics/Children's Hospital Colorado*

*-Robert Anderson, MD, Senior Associate Dean for Education:*

- i. Educational updates: In three months, 24 third year medical students will start rotation at the Colorado Springs branch. Chad Stickrath, MD, is the Colorado Springs branch Assistant Dean and will provide an update of the Colorado Springs Branch in January, 2016.
- ii. LCME Updates: All faculty who evaluate and grade students need to have faculty appointments. There are around 200 volunteer faculty who need to be on clinical faculty rosters in order to be compliant with LCME. The LCME site visit will be the first week of March 2017 and the self-study needs to be submitted in the next 9-10 months. The school is developing a relationship with a consulting firm that will do a mock site visit within the year and will meet with all department chairs, center directors, etc.
- iii. Graduation Competencies: LCME expects faculty to know all graduation competencies. The competencies were developed by AAMC are now accepted by ACGME, CME, and subspecialties. The initial competencies consisted of medical knowledge for practice, patient care, practice-based learning, interpersonal communication skills, professionalism, and system-based practice. Recently added competencies include interprofessional collaboration and personal and professional development.
- iv. How do we assess competencies? Traditional Block Immersion Clerkship Model, Longitudinal integrated clerkship model, and Competency-based education model

*-Jennifer Soep, MD, Chair of the Student Life Steering Committee; Children's Hospital Colorado:*

- i. CU School of Medicine is one of four schools participating in a pilot project that will focus on education in pediatrics across the continuum. The program was conceived by leaders in different areas of education. The program will focus on using competencies to expand Graduate Medical Education (GME) into practice. Using the EPA Framework, each school will select four students who have indicated an interest in specializing in pediatrics. The CU School of Medicine is the first school that will be selecting students who are electing to go into pediatrics and are allowing the students to focus on a specialized curriculum in pediatrics in addition to the regular curriculum. Competency clinics will be held every 3-6 months to review the progress of students and will create summary reports. The goal is to track the progression of students and blur the lines between undergraduate and graduate medical education and ultimately work on a progression into residency programs.

**D. Affiliate Updates from VAMC and Denver Health:**

*-Thomas Meyer, MD, Associate Chief of Staff for Academic Affiliations, VAMC:* 1. Sally Houser-Hanfelter, from the Central Texas VA group, has been announced as the new Director of the Denver VAMC and will be starting in

early January. 2. The Denver VA has had good success in attracting well over half a million dollars in research funding.

*-Kenneth Bellian, MD, Chief of Clinical Operations, Denver Health:* 1. Searches are in progress for new surgeons at the VA, including a new retinal surgeon. Dr. Bellian will be meeting with the search committee to discuss finalists. 2. Denver Health is finalizing research and educational analyses and should have reports completed by the end of January or February.

- E. Faculty Senate Updates:** *Jennifer Richer, MD, President:* Updates from the last Faculty Senate meeting: 1. *Carol Rumack, MD, Associate Dean for Graduate Medical Education (GME):* Dr. Rumack reviewed the annual GME Report and noted that there have been no ACGME citations and the results of two surveys completed by faculty and residents demonstrates that the CU School of Medicine performance is at or above national average; 2. *Linda Johnson, DVM, MS, MPH, new Director of Comparative Pathology Core:* The Comparative Pathology Core will provide services for those who work with animal models and will include analysis of tissues, hematological and chemical analyses, and advice and training for different collections of tissues. Over \$1 million in funding has been committed to this pathology core; 3. *The Dawn Clinic* is an interdisciplinary student-run clinic located in Aurora that serves under-insured patients who otherwise would not have access to medical care. The clinic received quite a few patients in the last year and enrolled those who are eligible for insurance. Faculty and students are encouraged to volunteer at the Dawn Clinic.

-As noted by Dr. Reilly, in addition to volunteering at the Dawn Clinic, students and faculty will be volunteering at health screenings at the National Western Stock Show held in Denver in January 2016.

## Executive Session

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### V. APPROVAL ITEMS

- i. All Senior Clinical Appointments and Promotions Committee Actions were approved.
- ii. All Professor Emeritus/Emerita appointments were approved.

### VI. FYI ITEMS

- i. Personnel action FYI Reports
- ii. New Faculty Bio-Sketches

### VII. ADJOURNMENT

There being no further business, the meeting was adjourned at 11:30 a.m. MST.

*Minutes submitted by SOM Dean's office*

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