

SCHOOL OF MEDICINE EXECUTIVE COMMITTEE MEETING
TUESDAY, DECEMBER 16, 2014
8:00 AM – 9:45 AM MST
ACADEMIC OFFICE ONE, 7TH FLOOR BOARDROOM

MINUTES

COMMITTEE MEMBERS

Present: John Cambier, Steve Daniels, Jeffrey Druck, Robert D'Ambrosia, Chip Dodd, Tom Henthorn, James Hill, Herman Jenkins, Mark Johnston, Brian Kavanagh, Allison Kempe, Richard Krugman, Kevin Lillehei, Wendy Macklin, Naresh Mandava, David Norris, Nichole Reisdorph, Marian Rewers, Angie Ribera, Nanette Santoro, Richard Schulick, Robert Schwartz, Ronald Sokol, Ann Thor, Andrew Thorburn, Ken Tyler, Richard Zane

PARTICIPANTS

Present: Robert Anderson, Terri Carrothers, Mark Couch, Richard Johnston, Douglas Jones, Steve Lowenstein, Thomas Meyer, Chris Nyquist, Carol Rumack, Jane Schumaker, Richard Traystman, Cheryl Welch

GUESTS

Present: Eva Aagard, Scott Arthur, Nichole Zehnder

CALL TO ORDER

A quorum of members was present, and the meeting was ready to proceed with business at 8:05 AM MST.

I. APPROVAL OF MINUTES

The November 18, 2014 SOM Executive Committee Meeting minutes were unanimously approved as written.

II. DISCUSSION ITEMS

A. Dean's Comments

- i. The search committee for the chair of anesthesiology met with key individuals from the anesthesiology departments and campus leadership on December 8, 2014 from 7 AM – 12 PM. The search committee will be meeting with the Spencer Stuart search firm on January 28, 2015 to review the list of candidates. Airport style interviews with the search committee will potentially take place in late February or early March 2015.
- ii. In regard to the VCHA/SOM Dean search, Chancellor Don Elliman wrote in an email to Dean Krugman that an agreement with a final candidate is close and confidentiality from the group is implored.
- iii. Krugman raised the question about whether or not departmental faculty recruitment should be administered by the departments themselves or by a central administrative office on campus. Krugman and several other chairs agreed that it was preferable for the departments to administer the searches.
- iv. A discussion on the whether or not the recruitment of clinical faculty for the Colorado Springs branch and a proposed branch in Fort Collins with Colorado State University will be viewed as competition with the Anschutz Campus took place. More discussion should proceed to take place on this issue in future meetings.
- v. Krugman made the committee aware that the resident salary increases will be linked to an incentive program based on the quality of outcomes at each of the hospitals. The percentage of increase will be 2% with the breakdown of 1% guaranteed and 1% at risk depending on the quality of outcome. The VA will not be able to participate in the incentive program, Denver Health is supportive of the program and Children's Hospital piloted the program last year and it proved to be very successful.

B. Philanthropic Spending - Scott Arthur (Vice Chancellor of Advancement)

- i. Arthur provided a report on the analysis of underutilized funds on the Anschutz Medical Campus. The purpose for this analysis is to fulfill the commitment to the donors and having underutilized funds could hinder ability to ask for repeat and larger gifts from same donor and be a potential liability for the University. The analysis did not include CU only funds and pledges.

- ii. An underutilized current fund is a fund established more than 2 years ago and shows that less than 25% of balance was spent in last 3 years. The underutilized distributable earnings fund meets the criteria as the current fund or the balance is 3X greater than the annual distribution.
 - iii. The reasons why there are underutilized funds is that:
 - 1. Some people didn't know they were the fund manager.
 - 2. The beginning of a chair or vision is still in development.
 - 3. Some people thought the fund was too restrictive (or it actually is).
 - 4. Some people were aware of fund, but weren't spending it (for rainy day).
 - iv. The percentage of underutilized funds is 46% and 54% is distributable earnings fund.
 - v. Arthur's ideas for helping with the underutilized fund issue are to clean-up the existing list of underutilized funds by developing a spending plan for each and to create consistency of who is assigned as "Fund Manager" and as "Delegate." If necessary, a spending policy (or include a provision in the GAD) requiring gifts to be spent or be reallocated will be developed.
 - vi. Arthur will send each chair a report on what has been unspent in their departments.
- C. Undergraduate Medical Education Report– Robert Anderson, MD (Senior Associate Dean for Education), Eva Aagaard, MD (Associate Dean for Educational Strategy), Nichole Zehnder, MD (Assistant Dean for Admissions)**
- i. Aagaard presented a report on the key happenings in the School of Medicine medical education.
 - 1. Highlights include:
 - a. Graduation competencies have been developed and approved.
 - b. AAMC EPAs (Entrustable Professional Activities) have been adopted.
 - c. Competencies have been mapped to the EPAs.
 - d. The process of describing how students should progress during training (milestones) has begun. The process will also include how and when to assess progression and what the consequences of not meeting milestones will be.
 - 2. Applications are currently being accepted for:
 - a. Teaching Skills Certificate Program (new program)
 - b. Teaching Scholars Program (TSP)
 - c. Leadership in Educational Administration Program (LEAP) (new program)
 - d. Academy of Medical Educators (AME)
 - ii. Zehnder presented a report on the office of admissions for 2014-2015. The year 2014 was a ground breaking, record setting year in the office of admissions in the School of Medicine. The office saw more than 7,000 primary applications for 184 matriculations.
 - iii. Zehnder will provide a document to the committee showing how many hours are required for an interviewer on the admissions committee.
 - iv. Anderson provided a report on the evaluations of the School of Medicine graduates by the program directors. Anderson also provided an update on the branch in Colorado Springs and under discussion in Fort Collins. The Colorado Springs branch has an associate dean and assistant dean. The branch is planning for curriculum and clinical sites. The first group of the 24 third year medical students start in Colorado Springs in April 2016. The Fort Collins branch is in the early planning stages.
- D. Faculty Senate Report - Jeffrey Druck (Faculty Senate President)**
- i. At the last faculty senate meeting, the senate was updated on new ebola developments and a deep discussion on the at-will faculty appointments took place. Nichole Reisdorph, PhD, MS goes into further detail on the appointments discussion below.
- E. At-Will Task Force Final Recommendations - Nichole Reisdorph, PhD, MS (Faculty Senate Past President)**
- i. The Faculty Senate at the last faculty senate meeting voted overwhelmingly (33-1) to recommend changing the School of Medicine rules regarding at-will appointments for faculty. The updated rules, which must be approved

by the Executive Committee and the School's executive faculty to take effect, state that associate and full professors who are not tenured will usually receive renewable limited appointments of one, two or three years. The updated rules also direct the Dean's office, in collaboration with the Faculty Senate and the School's Executive Committee, to develop guidelines for the use of limited, indeterminate and at-will appointments. The Executive Committee approved the motion to move forward the recommendations.

- F. ACCORDS Update – Allison Kempe, MD, MPH (Director of ACCORDS: Adult and Child Center for Health Outcomes Research and Delivery Science)**
- i. ACCORDS is the overarching umbrella over COHO (Colorado Health Outcomes) and COR (Children's Outcomes Research). The Director for COHO is Ed Havranek MD. The new name highlights the focus on the entire life spectrum as well as the "delivery science" encompassing comparative effectiveness, patient centered outcomes and implementation and dissemination research which is line with key funding sources.
 - ii. The ACCORDS mission is to improve health, both locally and nationally, by conducting state of the art outcomes and community translational research to guide clinical practice and health policy.
 - iii. The ACCORDS strategic objectives are to:
 1. Achieve greater national visibility for CHC/SOM as leaders in T3-T4 research
 2. Increase competitiveness for funding (PCORI, AHRQ, NIH)
 3. Strengthen affiliations with key external partners (e.g. DH, VA, KP, CDPHE)
 4. Improve faculty development in outcomes and delivery science
 5. Improve ability to recruit faculty in these research areas
 - iv. ACCORDS is organized into five programmatic areas:
 1. Dissemination and Implementation Program – Director: Russell Glasgow, PhD
 2. Education Program – Director: Elaine Morrato, DrPH, MPH
 3. Research Training Mentorship Program – Directors: Allison Kempe, MD, MPH and Ed Havranek, MD
 4. Community Engagement and Outreach Program – Director: Don Nease, MD
 - v. Methodological Cores that exist within ACCORDS are the:
 1. Qualitative Science Core – Lead: Karen Albright, PhD
 2. Practice Based Research Networks Core – Leads: Jodi Holtrop, PhD
 3. Biostatistics Analytic Core - Lead: Diane Fairclough, PhD and Brenda Beaty, MSPH
 4. Health Informatics/mobile Health Core - Lead: Lisa Schilling, MD, MSPH

III. EXECUTIVE SESSION

A. Approval Items

- i. All senior clinical appointment and promotions committee actions were approved.
- ii. The professor emeritus appointment was approved.

ADJOURNMENT

There being no further business to come before the meeting, the meeting was adjourned at 9:45 AM MST.

Minutes submitted by Nicole Ganley, Executive Assistant