

**School of Medicine Executive Committee**  
**Meeting Minutes**  
**Tuesday, April 16<sup>th</sup>, 2013**  
**AO1 Building, 7<sup>th</sup> Floor Boardroom**

ATTACHMENT 1

**Present**

**Members:** John Cambier, Robert D'Ambrosia, Frank deGruy, Chip Dodd, Laurie Gaspar, Tom Henthorn, Herman Jenkins, Richard Krugman, Bruce Landeck, Kevin Lillehei, Thomas Finger for Wendy Macklin, Naresh Mandava, Dennis Matthews, David Norris, Angie Ribera, Nanette Santoro, David Schwartz, Mark Kochevar for Dan Theodorescu, Ann Thor, Andrew Thorburn, Ken Tyler, Richard Zane

**Participants:** Terri Carrothers, Mark Couch, Megan Dishop, Ben Honigman, Doug Jones, Celia Kaye, Steven Lowenstein, Thomas Meyer (VA), Chris Nyquist, Chip Ridgway, Carol Rumack, Jane Schumaker, Ron Sokol, Fred Suchy, Richard Traystman, Cheryl Welch, Nan LaFrance

**Guests:** Ron Gibbs, Heather Hallman, Amy Collins Davis, Paul Fennessey

**I. Approval of the Minutes** – The March 19<sup>th</sup>, 2013 SOM Executive Committee Meeting minutes were approved as written.

**II. Dean's Update and Discussion Items**

**A. Discussion Items:**

1. ***Follow Up-Colorado Springs Branch*** – the responses to the email Dean Krugman sent, will be addressed by the report given by Sr. Associate Dean, Celia Kaye, MD, PhD later in this meeting. The request for consideration for the approval of the branch and increased class size from 160 to 184 was sent in to LCME on April 15<sup>th</sup>, 2013. Curriculum changes to include the SOM branch will likely be in place in three years.
2. ***Budget and Salary Setting*** – Jane Schumaker, Sr. Associate Dean for Administration and Finance, clarified the information in President Benson's email regarding faculty and exempt professional salary setting. The communication stated that there are 3.1% pools for faculty, PRA's and exempt professionals. The Dean also approved a 3.1% pool limit for SOM Faculty as part of our BSI plan, these pools are self-funded by the units. Each unit may not exceed their 3.1% pool for each category (faculty, PRA, exempt professionals) and it should be clarified that not all individuals will receive an increase because these are not mandated nor allowed to be administered globally across the board raises. Increases should be thoughtful and merit or equity based. Guidance has been sent out to the Department Directors for Administration and Finance which explain the process in more detail for Faculty, PRA and Exempt Professional increases.
3. ***Discussion-Sequestration Strategies*** –Dean Krugman asked the SOM Executive Committee if any Departments are establishing processes to deal with the impact of sequestration. Dr. David Schwartz, chairman of the Department of Medicine, discussed the lack of federal support and the Medicare decrease. He stated that because grants have typically been difficult to attain and even good applications are not being funded, the DOM has put together a committee to review the lack of support and how to make ends meet as well as looking at various sources to gain funding. The plan is to get a pool of \$2-2.5M and create another committee in his Department to review all requests for bridge funds. A question was raised about receiving future academic support from the hospitals, the Dean stated that these conversations have started. The Dean, Jane Schumaker and Doug Jones have met with Bruce Schroffel, Anthony DeFurio and Rulon Stacy to discuss UC Health System and potential SOM support. Ongoing meetings have been scheduled for the next 20 weeks for discussions

and potential support is part of the agenda. Once this is addressed, the Dean will report back to the committee. The Dean asked Dr. Ridgway, Sr. Associate Dean for Academic Affairs, about the SOM bridge funding and SIRC award processes. Dr. Ridgway stated that at this time more AEF going toward the bridge funding than to SIRC.

B. ***Anschutz Executive Council*** – the membership of the Anschutz Executive Council (AEC) consists of Rulon Stacy, John Harney, Jim Shmerling, Lilly Marks, Jane Schumaker and Dean Krugman. The Data Warehouse “CREW” proposal, which is part of the Bioinformatics initiative was presented to the Council recently by Dr. Michael Kahn and was approved for funding. This proposal was the result of a large workgroup whose membership crossed the AMC. The commitment from UC Health, Children’s Hospital Colorado, UPI, SOM and central AMC administration is to invest up to \$30M over the next 5 years into the Data Warehouse (CREW) project. The entities discussed the possibility of using Meaningful Use dollars that are coming to UPI and the hospitals as part of the one-time money from federal government for transitioning to electronic medical records. Possible funding split for the CREW combined data warehouse project might be UPI 50%, UCHealth 30%, and CHCO 20%. Further discussions will include how the governance of that project will be established. Initially it will not be a separate corporation, and may reside in the Vice Chancellor for Health Affairs office on AMC.

C. Affiliates Update

1. ***Denver Health Update*** – Douglas Jones, Jr., MD

a. EHR installation is ongoing. It has become an expensive and time-consuming project. The changes occurring at DHHA include expanding offerings and efficiency by reviewing their staff unit by unit.

2. ***VA Update*** – Thomas Meyer, MD

a. Building continues  
b. The number of patients seen at the VA has grown from last year.

2. ***National Jewish Update*** – John Cambier, PhD

a. Conversations continue between UCH, SOM and NJH board members regarding possible future changes in structures.  
b. The recruitment for the Center Director and Personalized Medicine Director continues.

3. ***CCTSI Update*** – The CTSA grant ends on April 30<sup>th</sup>, the new grant start-up date is July or possibly September. They will be looking for bridge funding through that time period. NCATS will help with the bridge funding and Dr. Sokol will know by the end of April exactly how much will be provided by NCATS.

D. ***UME Update*** –Celia Kaye, MD PhD, Sr. Associate Dean for Education, presented the results from this winter’s report to LCME on various issues of monitoring. The December 2012 report reports that Diversity is in full compliance which is due to the outstanding leadership in the SOM areas staff and offices of Admissions and Diversity and Inclusion. Other areas LCME wishes to continue to monitor are issues with the financial resources, student indebtedness and professionalism but continue to be in compliance. The area that is out of compliance is the timeliness of grading and a status report is to be provided by April 2014. The students must receive their grades within 6 weeks, which includes weekend days and holidays. They were more than 90% in compliance, they will be working to become 100% compliant.

The application for the Colorado Springs Branch of the School of Medicine and the increase in class size from 160 to 184 starting with class of 2018 who will enter the school in 2014, has been sent into the LCME. The funding for the branch campus would come from the \$3M and 40 year commitment from UCHealth as well as new tuition revenue. The application was sent last week. The search for the associate dean for the Colorado Springs branch and that position is

now posted and the search committee is in place, Jerry Perry is the chair of the search committee. All applications received by April 23, 2013 will be given full review. If the members of the committee know of individuals who are interested in applying for this position, please have them apply before the 23<sup>rd</sup> of April. This is a .5 position.

- E. Office of Continuing Medical Education and Professional Development (OCMEPD) – Associate Dean Ron Gibbs, MD, focused on the new Maintenance of Certification Portfolio Approval Program. Heather Hallman is the new program manager and the other lead physician is Dan Hyman. There are 14 ABMS member boards that participate in this program at this time. That is 80% of the full-time board certified faculty at this school. The maintenance of licensure is being revised in Colorado that will likely take place in 2015 when CMB requirements will be entered in the maintenance of licenses. There have been 18 organizations that have been approved and of the 18 there are 5 schools of medicine – CU-SOM, Michigan, Wisconsin, Medical University of South Carolina, and Mayo. There is a MOC review board which will review and approve the applications and an administrative unit involving tracking, documenting, certifying and reporting. This will roll out to the faculty at UCH and CHCO, if it goes well, it will roll out in Denver Health, VA and NJ. Another part of this program is Meaningful Physician Participation where the physicians must be actively involved in the QI effort which must have a documented and signed attestation and co-signed by the QI Project Leader. As long as the criteria is met, there is no limit to the number of physicians who may get credit from any particular project. Meaning participation of this program is defined as active involvement in 2 of 4 criteria: 1) Initial project design, development of primary outcome measures and target improvement, and/or development of plans for intervention; 2) Implementation of interventions; 3) Data collection and/or analysis; 4) Project meetings, documentation of attendance required. These activities must be of sufficient duration to allow for at least 3 months. Individual physicians will need to pay their MOC fee to their respective ABMS members boards. For the first 2 years, there will be no additional fees to departments or individual faculty.

**The website is:** <http://www.ucdenver.edu/academics/colleges/medicalschooll/facultyAffairs/moc/Pages/default.aspx>

Dr. Gibbs offered for he and Heather to meet with the divisions and department to attend faculty meetings for a brief presentation and for any clinical units at CHCO.

Doug Jones, MD, Sr. Associate Dean for Clinical Affairs, some of the faculty are not familiar with the four MOC component parts: Licensure and Professional standing; Lifelong learning and self-assessment; Cognitive expertise; and Assessment of practice performance. The cost of this certification has not gone up, and assessed each year, but each specialty board has developed its own specific requirements. For information about the MOC requirements of each board, please visit this website:

<http://www.ucdenver.edu/academics/colleges/medicalschooll/facultyAffairs/moc/ABMS%20Participating%20Boards/Pages/default.aspx>

Ron Sokol, MD, asked how many projects are anticipated to bring the campus in to full compliance and are resources available? Dr. Gibbs responded that he's talked with different institutions and they have received approximately several hundred applications. This office has received 30 applications this year. He urged the committee to take advantage of this program.

- F. Faculty Senate – Bruce Landeck MD updated the committee on the proposed new pre-requisite for SOM applicants, as part of the pre-requisite is to ask students to have sufficient training allowing for diversity. The Education Task Force will review their goals and Steven Lowenstein, MD, Associate Dean for Faculty Affairs, gave a presentation about faculty appointment types which had been sent out as an FAQ in the Faculty Matters newsletter and

discussed the different appointment types to all faculty. Celia Kaye, MD PhD, Sr. Associate Dean commented that the pre-requisite process will be fairly lengthy. The postings on the website will not be changed and the AAMC suggestions and requirements on the MCAT can be found on their website.

- G. Dean Krugman stated that Chancellor Don Elliman commission the Gillier Group to study the entire CU Foundation. A report will be released and may see evolution of the foundation's structure.
- H. **Discussion Items** – a meeting was held on April 15<sup>th</sup> the Dean stated that the Deans from all the schools, Jeff Parker, Lilly Marks, Don Elliman, Richard Traystman met to review the various programs and central administration which are being prioritized for funding out of a yet to be determined amount of bolus coming as one time funds.

The four programs Dean Krugman, as Vice Chancellor for Health Affairs, is responsible for; Interprofessional Education, Ethics, AHEC and OGC were discussed. One in particular was Grants and Contracts and request for additional staff in the post-award and contracting area. There was discussion around the Autoclaves in RCI and RCII which are approaching the end of their lifespan. The school has been paying the maintenance of these autoclaves. The Dean also gave a report on Ethics and changes for the Student Mental Health Service. If anyone has specific thoughts regarding placing the Ethics and Humanities program in foster care within the SOM until the institution can support it again, please let him know.

**Encore** – the budget for Encore was presented for \$1.6M/year for 5 years. Some of which will come from the Cancer Center and CTSI. The SOM has felt it is critical and the Dean has made the commitment to fund Encore. UCH has committed to 1<sup>st</sup> year - \$800K, 2<sup>nd</sup> year - \$700K, 3<sup>rd</sup> year - \$600K and \$600K ongoing toward Encore. The AMC needs to contribute the same. The institution will continue to meet on how this can be accomplished as it is critical to the clinical trials. The hospital said that they would not be contributing unless it was adaptable for all clinical trials.

## **EXECUTIVE SESSION**

### **IV. Approval Items**

- a. All Sr. Clinical Appointments and Promotions Committee Actions were unanimously approved.
- b. Faculty Promotions Committee Actions – all recommendations were unanimously approved.
- c. The Professor Emeritus nomination for Dr. James Shore was unanimously approved.

The meeting adjourned at 9:38am