

**School of Medicine Executive Committee
Meeting Minutes
Tuesday, April 19, 2011
Academic Office One, 7th Floor Board Room**

Present: John Cambier, Robert D'Ambrosia, Steve Daniels, Chip Dodd, Robert Freedman, Laurie Gaspar, Mark Gerich, Fred Grover, Randall Holmes, Ben Honigman, Herman Jenkins, Mark Johnston, Frederick Karrer, Richard Krugman, Kevin Lillehei, Steve Lowenstein, Wendy Macklin, Naresh Mandava, Dennis Matthews, Thomas Meyer (VA), Dan Meyers, Jacque Montgomery, David Norris, Chip Ridgway, Carol Rumack, Nanette Santoro, Jane Schumaker, David Schwartz, Ron Sokol, Fred Suchy, Chesney Thompson, Ann Thor, Andrew Thorburn, Ken Tyler, Richard Traystman, Cheryl Welch, Terri Carrothers, Robert Fries, Nan LaFrance
GUESTS: Jean Hart, Tom Beresford, Ron Gibbs, Debra Bislip, Mollie Young, Don Aldrich, David Barton, Pam Welker

I. Greetings - Dean Krugman welcomed the committee and guests.

II. **Approval of the Minutes** – The minutes for the March 15th, 2011 SOM Executive Committee Meeting were unanimously approved as written.

III. **Discussion Items**

A. *Dean's Comments*

1. Match Day occurred since the March meeting. Two students were caught in the match, but this was quickly resolved. Commencement is Friday, May 27th. The Class of '61 will be on the campus.
2. UCD Accreditation site visit – the reviewers provided positive feedback during the site visit – the official letter will not be received to late summer or early fall.
3. The Given Institute – as of this morning, the Given is no longer standing. There was a flurry of activity by the Aspen City Council and the Mayor prior to the demolition; however the demolition continued.
4. Search Updates
 - a. CSPH Dean Search – 4 applicants have been through airport interviews and 6 more are coming through in the next few weeks.
 - b. Department of Emergency Medicine Chair Search – the last applicant is arriving on May 3rd for a Round 2 interview. The search committee hopes to have names to Dean Krugman by June 1st.
 - c. Department of Surgery Chair Search – there are 10 airport interviews scheduled for May 10-12.

B. *CME Update and Presentation* – Associate Dean, Ron Gibbs, MD

The changing picture of ACCME: The new name for CME is: “Office of Continuing Medical Education and Professional Development.” There have been decreased numbers of live courses and RSS's (Grand Rounds and M&Ms) and increased activities in alternative educational methods, internal alignment, and relationships of CME with GME and QI. Another change is the Colorado

Medical Malpractice Act – there is talk about a return of CME requirement for maintenance of licensure. The accreditation Council for Continuing Medical Education (ACCME) certified the University of Colorado School of Medicine in July 2009, which expires on July 31, 2015. There will be new emphasis and focus on not only education, but on educational interventions designed to change competence, performance or patient outcomes; greater engagement with other stakeholders (GME, UCH, COPIC); and new activities in professional development. The new OCME & PD Activity Development Application is more user-friendly and correlates the data/information requested with ACCME accreditation criteria.

There is a performance improvement activity for physicians participating in the COPIC physicians quality review practices. This is a patient safety measure and they are pleased to provide CME credits for participating physicians. With CPEC, they are developing physician re-entry program into practice; those physicians who voluntarily left for reasons of family, etc. but not those with stipulations on their licenses. CME is emphasizing on more rigorous planning, activities designed to change MD competency, performance or patient outcomes, avoidance of potential COIs, more meaningful evaluations, and potential work with ABMS member boards.

Dr. Gibbs introduced Pam Welker, who is the CME Administrator. The annual training sessions will be in two sessions, May 3rd and May 5th in AO1 Building, 7th Floor Boardroom from 3:30-5:00pm, it is important for the CME directors, grand round directors and conference coordinators to attend these valuable training sessions. Dr. Tom Meyer said that something the VA does is to educate and then audit what they've learned. Dr. Gibbs said that the AMA sets the definition of performance improvements in three stages which are: (A) assessment of the current practice; (B) writing of an intervention and improvement plan; and (C) reconvene several months later and reassess the progress. The AMA is particularly interested this process.

Dean Krugman tied CME to the Given by informing the committee that Janet Ferrara, who managed the Given for years, has retired but has opted to work part-time and is still living in Aspen. She is willing to be available for anyone who can use her as part-time logistical support and she can help with CME in Aspen. She has relationships with Aspen Institute and other locations and she stays in contact with alumni and various others. If anyone is going to Aspen, please inform Dean Krugman's office so that Janet can be aware of the visit and this possibly would give the SOM good 'press' while there.

- C. *UME Report on VOICE Committee* – Sr. Associate Dean, Celia Kaye, MD
The VOICE (Vision, Oversight, Innovation, Competencies, and Evaluations) describes the mission, role, and responsibilities of the VOICE Committee. An annual report was presented to the SOM Executive Committee and the Faculty Senate. This committee includes SOM admissions, student affairs, curriculum,

evaluation and information technology, the CU Foundation, the library and other areas on campus. It is a broad cross-campus membership. There are multiple reports that are presented by the VOICE committee; Curriculum Steering Committee Report, Office of Diversity & Inclusion Report, Mental Health & Wellness Center Report, Volunteer Faculty Survey, Scholarship Committee Report, and Student Oversight Task Force Final Report.

Accomplishments of the committee have been; Remediation Task Force has developed a model providing help to struggling students, Student Indebtedness Task Force has reviewed this issue and contributed to the restructuring of the Scholarship Committee, Clinical Branch Campus Task Force (formerly known as Western Slope Branch Campus Task Force) has reconvened to help with the support of the Colorado Springs Branch campus feasibility study and the Western Slope Branch Campus Task Force completed its work through establishing 3 clinical rotations in Grand Junction in hospitalized adult care, emergency care and psychiatric care, MD/MPH Task Force completed its work and formed joint degree between SOM and CSPH, and Technology Task Force developed a professional social networking site for students.

D. *Academy of Medical Educators Activities Update – Eva Aagaard, MD*

The Academy offers infrastructure for educational effort and assist with promotion and retention of education-oriented Faculty. On-going workshop series and online modules prepare faculty for UME and GME teaching commitments and help meet promotion criteria for meritorious or excellence in education. The department specific retreats and presentations within the last year have been done in Medicine, Pediatrics, Family Medicine, Orthopedics, Surgery and Urology. New for 2011-12 there will be a coaching program to improve teaching skills which is a one-on-one program. There is also a Teaching Scholars program which is an 18 month certificate program which develops future education leaders.

The Resident skill development is an annual part of intern and resident orientation, and they've developed required online modules in teaching skills and assessment, an annual chief resident retreat and new for the 2011-12 year is a TETRAS elective. There are also department-specific sessions in Dermatology, Internal Medicine, Family Medicine and Surgery. Participants in the workshops/online modules are tracked and the quality is monitored. Certificates are provided for promotion and feedback can be provided to the Department Chairs if needed. The Academy also participated in the UCD accreditation process.

Membership is a competitive local and national peer reviewed, criterion based process and 14 departments are represented. 22 awards have been given for excellence in education. There has been an impressive increase in Academy nominations this year. The Small Grants Program has created new curriculum, assess curriculum, develop innovative programs and perform research in medical

education. International recognition programs provide opportunities in Rwanda, Zimbabwe and South Africa.

Dean Krugman commented that the Academy has a broad presence within the school and will be funded centrally and located within the SOM education area. GME has made a contribution of about 1/3 of the budget because a lot of work involves the Residents.

- E. *Faculty Senate Report – Chesney Thompson, MD, Faculty Senate President*
Dr. Thompson reported that Dr. Stephen Wolf gave a presentation on a faculty professionalism behavioral online tool.

There was a fair amount of impassioned resistance on the part of the Senators regarding the Speaker's Bureau resolution. There is agreement that there is no place for marketing-type of speaker bureaus activities. The wording needs to be simplified. There may be a committee formed to review speaking engagement exception requests. The resolution was approved unanimously by the SOM Executive Committee previously and the Faculty Senate a majority of senators agreed with there should be no marketing speaking engagements.

Dean Krugman does not want to squelch the speaking activity; he would just like it to happen transparently and without marketing.

A meeting is being planned to talk about the concept of an educational foundation which would allow these companies to contract with us and then to have faculty do educational presentations which will meet all the requirements that the office has.

- F. *GME Update and Presentation, Institutional Review - Associate Dean, Carol Rumack, MD*
The institutional site visit will be June 15, 2011. Dr. Rumack reviewed the results from the resident survey noting the 5 content areas; duty hours, faculty, evaluations, educational content, and resources. Solutions and possible solutions for each of these areas were highlighted and discussed.
- G. *Media Update – UCD Director of Media & PR, Jacque Montgomery and SOM Communications Director, Dan Meyers*
Jacque Montgomery stated that there were few stories at the end of the year which indicated that it might be time for her to address the group as it has been a long time since her last visit. There are five in the UCD Communications department and a new person just hired from the Los Angeles Times, David Kelley. There's also a new national correspondent from ABC News who has committed to working on the Anschutz Campus stories which will give us more national coverage. There was a terrific story at the end of the year about a tumor behind the eye, unfortunately, it was after the fact and Jacque reminded everyone that it is really important to bring the media in before the patient goes into surgery to get

the story from the beginning. The media department will also work with the reporters. They also provide educational training. The Aurora Sentinel has a new pullout section that will be a 16-20 page insert focusing on life sciences and the Anschutz Medical Campus, giving more exposure to the campus. The reporters may be attending the Faculty Senate meetings and the Media Department will manage and work with the reporters on the stories. This campus is one of the best places to find great stories about research, care and education.

Dan Meyers, Director of Communications gave an update on the School of Medicine communication activities. There will be a new edition of the CU Medicine Today coming out soon. The lead story is about Dr. Marilyn Manco Johnson, and relationships and bonds in medicine. The circulation of CU Medicine Today has gone from 11,000 hard copies to an additional of 11,000 online subscriptions. He's very interested in receiving ideas from the SOM faculty, staff and others.

Dan mentioned that there is a solution in the works to minimize the number of announcement emails that go out on a daily basis. He reiterated that he would like to come to the department meetings and get to know the Committee members and the SOM faculty better. Please do not hesitate to invite him to a faculty meeting as he would be happy to attend and help in any way. His email is Dan.Meyers@ucdenver.edu.

- H. *Space Allocation Processes – Sr. Associate Dean, Chip Ridgway, MD*
Dr. Ridgway discussed the space process on campus. Historically, Bob Freedman, MD led a space committee in 2001 which looked at the space process, they created a document which states that the Chancellor owns all space, which is correct. For the last 3 years, the Anschutz Medical Campus Space Committee, consisting of Deans, Vice Chancellors, Jerry Scezney, Jeff Parker, Don Aldrich, Fred Suchy and Chip Ridgway meets once a month and discusses big issues such as when is RC3 going to be built, is there a new office building, where the School of Public Health will be placed. All space requests within the School of Medicine are to be directed to Dr. Ridgway. There are two key issues that keep coming up; 1) when are we going to have the Dean reallocate space. As part of the transition from 9th and Colorado to this campus, the Dean promised the Chairs that they would have 3 years in their new space before any processes would occur to look at space allocations and reassignment. Since RC2 has not been opened three years, and there have been new Chair recruitments with space assignments whom have not been in place three years, the only space that has occupants greater than three years is RC1 There are only 8 small departments that have met the 3 year time frame. Most are pretty close to the target space/square foot – wet & dry. There are a few small holes.

The 2nd issue that keeps coming up is what will happen to the School of Pharmacy space? What will happen to R3, R4 and the 1st floor of AO1 – a committee will deliberate on what will happen to that space. The Dean and the Chancellor have

signed 6 letters of commitment to new chair and center director recruitments that count for 40-50,000 square feet. The committee will look at plans for the space allocation. There are also two new schools that need space – the Graduate School and the School of Public Health and those entities will also go through the same process Executive Vice Chancellor Lilly Marks will review the information and suggestions, and eventually decide on how the space will be allocated. Dr. Ridgway also introduced Don Aldrich, Facilities Director for the SOM and Mollie Young, Facilities Manager for the SOM.

Dean Krugman will ask Jeff Parker to come next month to the SOM Executive Committee Meeting to discuss the debt service at what point the indirect cost recovery dollars will return to the units again and when/if RC3 will be built and how the F&A is working.

IV. Action Item

A. VA Dean's Executive Committee (Academic Partnership Council)

This is a VA Affiliation Agreement that was sent to the Dean without prior discussion and Dr. Freedman made a motion to approve and Dr. Ed McCabe seconded it. It was unanimously passed.

Executive Session

V. Approval Items

A. Sr. Clinical Appointments and Promotions - all unanimous recommendations were unanimously approved

B. Faculty Promotions and Tenure - all recommendations were unanimously approved

C. Approval of Professor Emeritus Appointment – recommendation was unanimously approved

The meeting adjourned at 9:44AM