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Creating Publication Links for CVs or Dossiers

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Why add publication links to your CV or dossier?

Including a stable link for each publication helps reviewers quickly access your scholarly work. The preferred option is a DOI-based link because it is persistent and less likely to break over time, rather than a link from a publisher's website. Using a DOI link will get to the full text article while on campus (if available), but it may not always work for a reviewer working off campus. Adding the library's "proxy prefix" to the beginning of the DOI URL or the publisher URL creates an actionable link that will point to the Strauss Library journal collections even when off campus.

Which link should you use?

- If the publication has a DOI, use the DOI link.
- If no DOI exists, use a stable publisher URL.
- For both options, add the library's proxy prefix to provide off-campus access through Strauss Library's subscriptions.

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Find a publication's DOI

A DOI (digital object identifier) is a unique number assigned to a digital object such as a journal article. Webpage URLs may change over time, but the DOI will remain the same. Keep in mind that not all articles will have a DOI.

DOIs typically appear in two formats: a string of numbers and letters alone, or the same string with an *https* prefix. Either can be copied and pasted into your CV or dossier, but if you prefer having an actionable link, you can preface the string with **https://doi.org/**. For example:

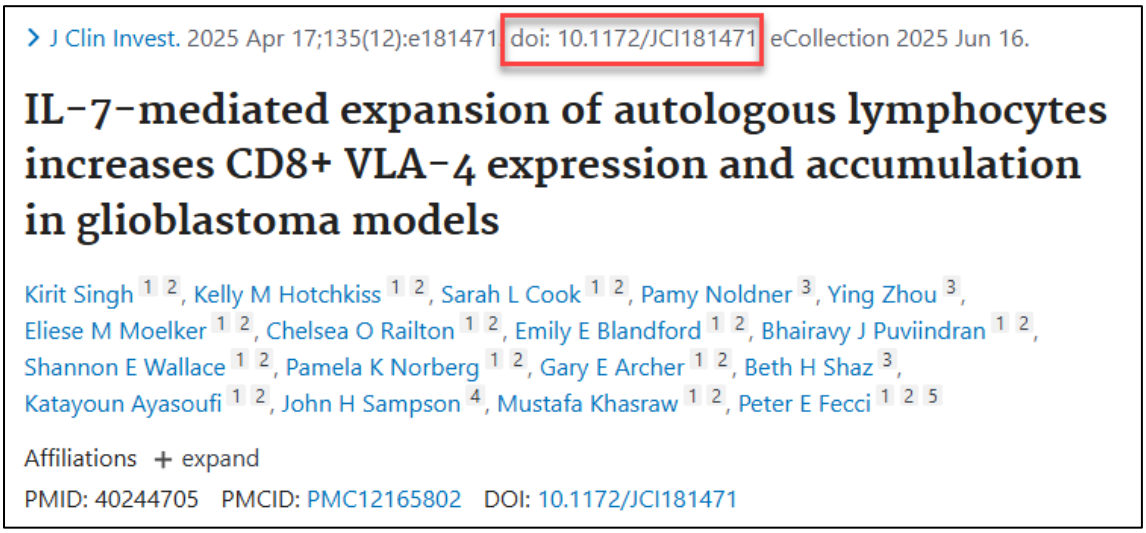
- 10.1172/JCI181471
  can be turned into
- https://doi.org/10.1172/JCI181471

The following are ways to find a DOI (see the next page for examples):

- If you are viewing the article in a database such as PubMed or the journal's website, the DOI typically appears next to the article citation near the top of the page. Copy the DOI and paste it into your CV or dossier, adding the **https://doi.org/** prefix if desired. **Important:** Do not insert spaces between the prefix and the DOI. A space will break the link.

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Find the DOI in PubMed:



Find the DOI in a publisher's website:



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Add the library's proxy prefix to a link so that it can be accessible off campus

- Copy the article's DOI URL or the publisher URL from the address bar of your browser:

  https://doi.org/10.1172/JCI181471
  https://www.jci.org/articles/view/181471

- The library's proxy prefix is:

  https://cuanschutz.idm.oclc.org/login?url=

- Copy the proxy prefix and paste it in front of either the DOI URL or the publisher URL. **Important:** Do not insert spaces between the prefix and the URL. A space will break the link. The complete link would look like either one of the following:

  https://cuanschutz.idm.oclc.org/login?url=https://doi.org/10.1172/JCI181471
  https://cuanschutz.idm.oclc.org/login?url=https://www.jci.org/articles/view/181471

- Copy the complete link and paste it in your CV or dossier.

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Update your CV or dossier with the new proxy prefix

If your CV or dossier includes links with the library's old proxy prefix (https://proxy.hsl.ucdenver.edu/login?url=), you can easily find and replace them with the new proxy prefix.

Use Find and Replace in Microsoft Word or Mac Pages:

- Find:

  https://proxy.hsl.ucdenver.edu/login?url=

- Replace with:

  https://cuanschutz.idm.oclc.org/login?url=

- Select **Replace All** and save your document.

You can find more information on the Strauss Library website about linking to articles in a specific database and linking to items in the library catalog.

If you have questions, please submit an Ask Us ticket.