



Modern Human Anatomy Program

UNIVERSITY OF COLORADO **ANSCHUTZ MEDICAL CAMPUS**

Instructions for completing the ANAT 6840, Independent Study, Request Form

ANAT Independent Study courses require instructor and academic advisor permission prior to student registration. The course of study and expectations should be arranged in advance between the student and the faculty member sponsoring the course. Depending upon the topic, the amount of class time and the deliverables, these courses may have varying credits. In order to ensure that students are registering for the correct course and proper amount of credits, we require that students complete this form in advance of registration and obtain approval from the student's MSMHA faculty academic advisor.

Instructions:

1. Complete the *Independent Study Request Form*.
2. The Student and the instructor/faculty independent study sponsor Review the *Independent Study Guidelines* below.
3. Obtain signatures from the instructor/faculty Independent Study sponsor and your faculty academic advisor.
4. Submit signed form to the MSMHA Program Administrator for further processing.
5. Once all signatures are secured, the MSMHA Program Administrator will provide the student a permission number in order to register for the course.
6. The student is then responsible for enrolling in the class prior to the posted add/drop deadline.
7. The original form will be placed in the student's file.

It is the student's responsibility to make the request for an independent study prior to the start of the semester. As several signatures are required for the form to be processed, it is highly recommended that this process be started early in the registration period.

Independent Study Policies

- ❖ Students may participate in an Independent Study worth a minimum of 1 credit and a maximum of 6 credits.
- ❖ A maximum total of 6 credits of "extra" ANAT 6910, Teaching Practicum, AND ANAT 6840, Independent Study, AND ANAT 6931, MSMHA Internship, combined may be used to satisfy MSMHA electives.
- ❖ **Submission of this form to the Program administrator does not enroll the student in the course.** The student will be provided with a permission number to enroll in the course. It is the student's responsibility to add the course to his or her schedule prior to the add/drop deadline.

Independent Study Guidelines

Student's
Initials

Instructor's
Initials

- Independent study is a scholarly project (1 credit = 45 hours of work).
- The independent study project must constitute novel scholarly work, with a tangible outcome or deliverable. The project should require thoughtful ownership, problem solving, creativity, and new learning/skills, beyond what a student would gain in a routine technician job, for example.
- The student and supervisor together must set a clear goal, with expectations, timeline, and grading rubric.
- Any deliverables created through this project will be returned/submitted to the MHA Program upon completion.



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INDEPENDENT STUDY REQUEST FORM

*To be completed by students when requesting
ANAT6840: Independent Study*

Student's Name	Instructor/Supervisor	Date
# of Units/Credits	Year	Term (check one) Fall Spring Summer
Describe what you are studying. What are you proposing to do and why? What is your role on this project?		
What is the time frame for expected completion, and the expected time commitment throughout the project?		
What is the expected outcome of your work (e.g. paper, presentation, oral examination, deliverable, etc.)?		
Together with your instructor/supervisor, please describe what you have agreed upon as the ideal outcome of this project that would constitute a grade of "A"		
Together with your instructor/supervisor, please describe what you have agreed upon as the minimum expectations to pass, that would constitute a grade of "B-"		
Signatures:		
Student		Date
Course Instructor/Supervisor		Date
Academic Advisor**		Date

*** if the instructor for the course is the same as your assigned academic advisor, this line should be signed by the Chair of the Curriculum Committee*

Please return completed form to the MSMHA Program Administrator in order to obtain the required permission number for registration.