

Roadmap to Keeping Your VA Account Active

Follow these steps to avoid interruptions in access. Our veterans are counting on you!



Badge acquired

You have your VA badge and your accounts are set up. Go see some patients!

Log in every 30 days

On a VA computer or via remote access, connect to the VA network and open CPRS



ONBOARDING

Maintain physical facility access

Use your badge on a door with a badge reader every 90 days



Take TMS course once per year

All trainees need to take MTT or MTT-R annually**



Account deactivated due to inactivity?

Call the Enterprise Service Desk at 855-673-4357

Renew Badge certificates every 3 years

If your program is more than 3 years long, you must renew the badge certificates before your third-year ends



Return your badge

When you have completed your clinical responsibilities, please return your badge to the PIV office

GRADUATION

VA



U.S. Department of Veterans Affairs

Veterans Health Administration
Eastern Colorado Health Care System

*to make an appointment to renew your badge certificates, go to [AI Scheduler](#) (gsa.gov)

** MTT is Mandatory Training for Trainees. MTT-R is the refresher version. You are not required to take any other TMS courses, but you must take these, even if they don't show up on your TMS home page. If the course isn't automatically assigned, search for it under "what do you want to learn today?"

Need help?

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