

Access Your Schedule

Access your Amion schedule multiple ways: Amion.com, Amion mobile app, and your personal calendar. When viewing schedules at Amion, **mouse over** any icon to learn what it means. Click on all icons and dropdown menus at the top to **explore** your viewing options.

Step 1: Register or Login

- [Register or log in](#) to your Amion account.
- When prompted, enter the **Amion access code** provided to you by your Amion Administrator. The code is case-sensitive.
- [Click here](#) for account help.

Step 2: Download Mobile App

- [Download](#) the Amion mobile app to your smartphone to set up secure messaging and/or view your schedule.
- Login with **the same** email, password, and organization access code used at Amion.com.
- [Click here](#) for the mobile app overview, setup guide, and FAQ.

Step 3: Sync to Calendar

- Establish an automated [sync](#) of your Amion personal schedule with your personal/work calendar.

Optional Features

Your Amion Administrator may have the following features enabled for your schedule. If enabled, your Amion Administrator will inform you. If you are unsure if your group is using these features, or if you know you are not but would like to, reach out to your Amion Administrator.

- Learn how to submit [work and/or day off requests](#) at Amion.com.
- Learn how to [swap/pick up open shifts](#).

Contact

If you have any questions please reach out to support@amion.com. Include your schedule's access code so we can locate your