

DENVER HEALTH NEW INTERN ORIENTATION 2023 (NIO23)

Tuesday, June 20th and Wednesday, June 21st

Administration Building (601 N Broadway, Denver, CO 80203)

INSTRUCTIONS

1. **BEFORE ORIENTATION. Complete the attestation to self-monitor for COVID-19 symptoms** at https://form.jotform.com/DenverHealth_2/health-monitoring-attestation. This must be completed PRIOR to your scheduled time for attending the Denver Health orientation.

You should also prepare the following to bring with you to orientation:

- **CU badge** (preferred), driver's license, or other form of valid ID
 - List of all prescription medications you are taking
 - **Optional:** Pen, mask, and hand sanitizer
2. **ARRIVAL TIME.** You are scheduled to be at Denver Health on a specific day and time. **Know your time slot and arrive 10 to 15 minutes before your scheduled time to allow for time to park.**
 - We have over 200 interns participating in orientation on these days; adhering to your time slot is critical
 - Please arrive hydrated in case you are scheduled for drug testing (see #5 below)
 3. **PARKING.** Allow yourself time to park and walk 1.5 blocks to the building entrance.
 - If you are mapping out your route for NIO on Google, enter **601 N. Broadway, Denver CO 80203**, as the address. Otherwise, you may be directed to another location on Broadway.
 - **Park in the 540 Acoma Garage:** enter from Acoma Street just south of 6th Avenue. Pull up to the gate marked Entrance and press the button for a parking ticket. Find a parking space that is NOT marked reserved.
 - When you leave following orientation, use your Denver Health badge received at orientation to exit the garage. Approach the Exit in your vehicle and scan your badge to lift the gate. If you have problem leaving the garage, use the HELP phone at the exit gate marked "assistance".
 - Parking is free for you only in the 540 Acoma Garage. Parking in other lots/garages around campus will not be reimbursed by Denver Health, nor will any parking ticket you receive.
 4. **CHECK IN.** The main entrance to the Administration Building faces Broadway just north of 6th Avenue. **You must check in with Security on the first floor to show your CU badge or pick up a visitor badge.** Proceed to the 4th floor and follow signs to room 480.
 5. **ORIENTATION – WHAT INTERNS CAN EXPECT FOR THE DAY.** You will be directed to 4 areas during your orientation time at Denver Health.
 - **Station 1:** Badging and Parking Tags
 - **Station 2:** Computer Access - Receive DH network log-in and test access to DH systems, including Epic, and VPN (remote)
 - **Station 3:** Epic training - a 45-minute session class tailored to your specialty
 - **Station 4:** COSH - registration, immunization review (see required immunizations on the third page) and mask fittings. You may be required to have a blood draw and/or an updated vaccination. Scheduled drug testing will also take place during this time.
 - **Optional:** If you are bilingual, consider visiting our Language Services desk and signing up to take a proficiency exam. Once issued a certificate, you can assist patients in their own language.

6. **AFTER ORIENTATION.** You will receive emails prompting you to:

- Complete a **required module** in our learning management system (Cornerstone) featuring a brief, important video about medical records (HIM), and
- Complete an evaluation of your orientation experience at Denver Health.

NOTE: If you are a resident or fellow with a start date of July 1 or later who is NOT attending New Intern Orientation, the Denver Health Graduate Education Coordinator will work with the Denver Health Administrative Assistant in each program area to provide them your photo ID badge and parking tag.



2023 CU New Intern Orientation at Denver Health

**Administration Building
601 N Broadway
Denver, CO 80203**

We look forward to working with you in the upcoming 2023-2024 academic year!

Questions: OfficeofEducation@dhha.org

Denver Health Pre-Employment Required Immunizations

Written proof of each vaccination listed below is required

- **Measles, Mumps, Rubella (MMR)** – 2 vaccinations or + titers
- **Varicella (Chicken Pox)** – Medically documented history of disease, 2 vaccinations, or + titers
- **Hepatitis B** – 3 vaccinations or + titers (no exposure to patients/sharps/blood)
** Must sign to decline **
- **Tdap** – Within last 10 years (no exposure to patients/children/sharps)
** May decline **
- **Influenza** – Mandatory for all personnel (medical/religious exemptions must be approved)
- **COVID** – Mandatory for all personnel (medical/religious exemptions must be approved): Pfizer x 2 doses, Moderna x 2 doses, J & J x 1 dose
- **T-Spot** – Required for all new employees: proof of TB blood test within last 12 months or 2 previous PPDs within last 12 months is acceptable. History of prior positive PPD will require 4-page questionnaire completed and recent chest x-ray

Helpful links to state immunization registries:

www.coloradoiis.com

www.cdc.gov/vaccines/programs/iis/contacts-locate-records.html