



## How to Request Visiting Resident Parking at Denver Health

To register for parking at Denver Health as a visiting resident/fellow, you must complete the following by the deadline set for returning your badge and photo forms to your Program Coordinator.

1. Get your information ready before logging onto the parking application site:
  - Your Denver Health email address or your sponsor institution email address (not your personal email address)
  - Your vehicle make, model, and license plate number
2. Log onto the [parking application site](#) and complete each required (\*) field. Make sure to indicate the following selections:
  - Under "Current Work Location (Unit or Address)", type "Pavilion A"
  - Under "Parking Shifts", select "247 – 24/7 Access"
  - Under "1<sup>st</sup> Parking Choice", select "NAG – New Acoma Garage (540 Acoma)"
  - Under "1<sup>st</sup> Parking Cost", select "\$25" only to log the request. Residents/fellows will not be charged for parking
  - Under "2<sup>nd</sup> Parking Choice" and "2<sup>nd</sup> Parking Cost", indicate the same responses as above
  - Under "Employee Acknowledgement", select "Yes" only to log the request. Residents/fellows will not be charged for parking
  - Finish and submit your application by clicking "Submit"
3. Pick up your parking permit:
  - If you are a new intern, you will receive your parking tag during the Denver Health New Intern Orientation on June 16-17, 2021
  - All other residents/fellows will receive communication from your sponsoring institution Program Coordinator or the Denver Health Administrative Assistant/Department Coordinator in your rotation area regarding picking up your parking tag
4. Park at Denver Health:
  - Refer to the *Resident/Fellow Guide to Parking at Denver Health* for full information about where to park while on rotation at Denver Health (attached to these instructions and available when you pick up your parking tag)

**Note:** If you are attending New Intern Orientation at Denver Health this year, you must have your parking application submitted by April 25, 2021 to receive your parking tag at orientation. Full instructions for what to prepare and bring, including where to park for orientation, will be provided to you in a separate communication.

Full link to the parking application site for copy/paste:

<https://dhha.tmsonline.com/webrequest/default.aspx?p=18&s=iFeSFnR5TUKPXidqjIXSbA==&d=aiHxR54tiQQOujARI8WhRQ==>

## Resident/Fellow Guide to Parking at Denver Health

Updated January 2021

- Parking is free for residents/fellows! Registration required to receive a parking tag. The parking tag must be hanging and visible at all times.
- All residents/fellows should park in the new Acoma garage at 540 Acoma Street (Garage 4 on the map). The entrance to this garage is off Acoma Street just south of 6<sup>th</sup> Avenue.
  - A new employee shuttle runs every 10 minutes, 7 days per week between 5:00 AM - 9:00 AM and 5:00 PM - 9:00 PM. Pick-up is the southwest corner of the garage and drops off at the Pavilion A front entrance. Return to the garage picks up at the Pavilion A entrance garden
- Monday through Friday, if you arrive for work after 5:30 PM and leave before 7:45 AM, you may choose to park on the roof of the Delaware Garage (Garage 1 on the map).
  - Security will begin ticketing at 8:00 AM
  - Delaware Garage roof parking will be allowed 24 hours per day on the weekends (from Friday 5:30 PM - Monday 7:45 AM)
- As of November 9, 2020, resident parking is allowed in the Valet Parking surface lot (Lot 3 on the map) ONLY after hours (between 6:00 PM - 7:00 AM)
  - Residents can TEMPORARILY use the Valet Parking surface lot on the weekends as well (from Friday 6:00 PM – Monday 7:00 AM). *Note: this may change if the lot is repurposed as a pay lot when not used for valet, requiring pay to park 24 hours per day, 7 days per week*
- Parking in areas outside the locations and times specified above may result in a ticket. If you receive a citation and believe it an error, email [James.Moulton@dhha.org](mailto:James.Moulton@dhha.org) within 48 hours.

