

GME Access Control Badge Instructions

1. Program Coordinators will provide the required badging information for their respective Residents and Fellows to GME on the NEW list.
2. GME will send the trainee information and photos to the Security Badging Office. PCs do NOT need to send any information or photos to the CU Security Badging Office.
3. Once all badges have been printed by the Security Badging Office, the GME office will pick them up for distribution to Program Coordinators. GME will send an email with instructions for picking up the badges in early June.

Note: The following information will be printed on each badge this year, and the badges will be valid for up to 10 years:

- a. Name of Residents/Fellow
- b. Expiration Date
- c. Graduate Medical Education