

## Access and Badge Activation or Re-Activation at Denver Health

To activate or re-activate your badge and access appropriate areas at Denver Health, email the Help Desk ([DenverHealthHelpDesk@dhha.org](mailto:DenverHealthHelpDesk@dhha.org)) **2 weeks prior to starting your rotation**. You will also need to contact the Help Desk if access requirements have changed from any previous Denver Health rotation. Note: It is best if you CALL the HELP DESK (303-436-3777) after sending them the email.

Include in your email:

- First and last name
- Badge number (on the back of your badge)
- Last 4 of SSN
- Department of rotation
- Rotation start and end dates
- Cell phone number
- Pager number
- As applicable, both maiden and married name

Resources:

- Computer access, log in information, Epic, and VPN: contact [helpdesksupport@dhha.org](mailto:helpdesksupport@dhha.org)
- Door access: contact [badgingandkeycontrol@dhha.org](mailto:badgingandkeycontrol@dhha.org)
- Parking: contact [James.Moulton@dhha.org](mailto:James.Moulton@dhha.org)
- Scrubs: contact the Administrative Assistant in your rotation department
- Additional support and questions: contact the Administrative Assistant in your rotation department or [Tereza.Guedes@dhha.org](mailto:Tereza.Guedes@dhha.org)