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| Harris Program in Child Development and Infant Mental Health |

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| To: | Jordana Ash and Kelly Glaze |
| From:  | (Insert agency name & signator) |
|  | Applicant Name |
| Date: |  |

Re: Harris Program Community Fellowship Participation Agreement

**The Harris Program agrees to:**

* Provide intensive infant and early childhood mental health and development coursework and training through didactic classes and presentations on Thursdays from October 2023 through August 2024 using on-line distance learning format.
* Provide twice-monthly individual reflective supervision.
* Provide program orientation and training and graduation events on campus when possible.
* Collaborate/communicate with the community agency at beginning, mid-year, and at end of year, including sending surveys for data collection and conduct phone and tele-health meetings as needed.

**The Community Agency agrees to:**

* Agency will release the community fellow for one full day each Thursday of the training year.
* Agency will support the community fellow to complete the requirements of the fellowship by keeping workload at .8 for the year while maintaining 1.0FTE status. We encourage agencies to consider supporting the fellow with additional work time to complete readings and didactic activities, if possible.
* Agency will assure that the fellow is able to carry a caseload of young children (prenatal through age 5 years) and their caregivers (i.e. child specific levels services for a consultant, home visiting assignments, families receiving integrated care in primary care, etc.) for a minimum of 25% of their effort for the training year.
* Agency leadership will participate in communication with designated Harris Faculty during the training year.
* Agency agrees to complete surveys to provide to the Harris Program data on the activities of the fellow and agency related to their service of young children and caregivers including but not limited to caseloads (total and early childhood-related specifically), number of hours of service, types of services provided, the impact of the training on the fellow, and the impact of the training on the Agency for the training year and the 2 subsequent years.

**Additional Recommendation**

* The Harris Program strongly recommends that the agency develop a separate payback agreement between the agency and the fellow, requiring the fellow to stay employed at the Agency for a minimum of 2 years following fellowship or make financial or other type of restitution to the Agency for the cost and commitment of participation in the fellowship.

X

 Agency Representative Signature Print Name Date

 X

 Harris Program Representative Signature Print Name Date